



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt STEAM
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING AGENDA May 2, 2017

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Kristin Baranski

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

E. CONSENT ITEMS

21

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

1.1. Approval of Minutes

22

It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

2.1. Approval/Ratification of Travel Requests

33

It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

2.2. Approval/Ratification of Expenditure Warrants

35

It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of March 2017.

2.3. Approval/Ratification of Purchase Orders

37

It is recommended that the Board of Education approve and ratify purchase orders for the month of March as presented in the item.

2.4. Approval/Ratification of Revolving Cash Report

48

It is recommended that the Board of Education approve/ratify revolving cash checks as listed.

2.5. Acceptance of Donations

50

It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.

2.6. Approval of Consultants and General Service Providers

51

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

2.7. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)

53

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of March 2017.

2.8. Adoption of Resolution No. 1617-36 Requesting Temporary Transfer of Funds

58

It is recommended that the Board of Education adopt Resolution No. 1617-36 requesting temporary transfer of funds for the 2017-18 school year.

2.9. Approval of Interdistrict Attendance Agreements

61

It is recommended that the Board of Education approve the Interdistrict Attendance Agreements listed in the item.

2.10. Adoption of Resolutions Authorizing Specific Designated Agents

63

It is recommended that the Board of Education adopt the resolutions designating authorized agents to receive mail and pick up warrants at the County Office of Education, sign payroll payment orders, releasing credential held warrants to employees, sign school orders (commercial warrants), and authorizing the replacement of warrants.

2.11. Authorization to Contract with SiteImprove for Website ADA Compliance, Content, and Analytic Monitoring Services

69

It is recommended that the Board of Education authorize contracting with SiteImprove for website services.

- 2.12. Authorization to Purchase Fresh Produce from Sunrise Produce for the 2017-18 Fiscal Year** 84
It is recommended that the Board of Education authorize renewing of the contract with Sunrise Produce for the purchase of fresh produce for the 2017-18 fiscal year.

Educational Services

- 3.1. Approval of Amended Nonpublic Agency Master Contract Appendix B with ABA Education Foundation for Behavioral Support** 86
It is recommended that the Board of Education approve the amended Master Contract Appendix B with ABA for behavioral support through June 30, 2017.
- 3.2. Approval of Appointment for Representative to the Community Advisory Committee (CAC), East County Special Education Local Plan Area (SELPA)** 87
It is recommended that the Board of Education approve the appointment of Laura Barker to serve as the Santee School District parent representative to the CAC for the 2017-28 and 2018-2019 school years.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 88
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of Shared Classroom Teaching assignments for 2017-2018** 90
It is recommended that the Board of Education approve the shared classroom teaching assignments for 2017-2018.
- 4.3. Approval of Short Term Positions** 91
It is recommended that the Board of Education approve the short term positions.
- 4.4. Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children's Hospital, San Diego** 92
It is recommended that the Board of Education Approve the agreement for mandated student health screenings with Rady Children's Hospital, San Diego.
- 4.5. Approval of 2017 Implementation Plan for the California Healthy Kids Survey (CHKS)** 96
It is recommended that the Board of Education approve the 2017 implementation plan for CHKS.
- 4.6. Adoption of Resolution No. 1617-42 to Eliminate/Layoff Classified Non-Management Positions** 97
It is recommended that the Board of Education adopt resolution no. 1617-42 to eliminate/layoff classified non-management positions.
- 4.7. Approval to Submit Proposal to Department of Defense Military Connected Local Educational Agencies for Academic and Support Programs (MCASP)** 99
It is recommended that the Board of Education approve to submit proposal to DODEA for MCASP.

- F. DISCUSSION AND/OR ACTION ITEMS** 105
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Educational Services

- 1.1. Middle School Elective Application: Pepper Drive School** 106
It is recommended that the Board of Education approve the application for electives funding for Pepper Drive School.

Business Services	
2.1. <u>Approval of Monthly Financial Report</u>	108
It is recommended that the Board approve the Monthly Financial Report for March 2016.	
Human Resource/Pupil Services	
3.1. <u>Approval of Declaration of Need for Fully Qualified Educators</u>	111
It is recommended that the Board of Education approve the declaration of need for fully qualified educators.	
G. BOARD POLICIES AND BYLAWS	115
1.1. <u>First Reading: New Board Policy 5111.1 and Revised Administrative Regulation 5111.1, District Residency</u>	116
This is a First Reading of New BP 5111.1 and Revised Administrative Regulation 5111.1, District Residency. Action, if any, is at the discretion of the Board.	
H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	125
I. CLOSED SESSION	125
1. <u>Conference with Legal Counsel – Existing Litigation</u> (Govt. Code § 54956.9)	
• OAH Case No. 2016040721	
2. <u>Public Employee Discipline/Dismissal/Release</u> (Gov't. Code § 54957)	
3. <u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8)	
<i>Purpose: Negotiations</i>	
<i>Agency Negotiators: Tim Larson, Assistant Superintendent</i>	
<i>Employee Organization: Santee Teachers Association (STA)</i>	
4. <u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8)	
<i>Purpose: Negotiations</i>	
<i>Agency Negotiators: Tim Larson, Assistant Superintendent</i>	
<i>Employee Organization: Classified School Employees Association (CSEA)</i>	
5. <u>Conference with Real Property Negotiators</u> (Gov't. Code § 54956.8)	
<i>Property:</i>	
• 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)	
<i>Agency Negotiator: Karl Christensen, Assistant Superintendent</i>	
6. <u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957)	
<i>Superintendent</i>	
J. RECONVENE TO PUBLIC SESSION	125
K. ADJOURNMENT	125

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for April 4, 2017 at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date. **Please note: Due to construction, the June 6, 20, July 18, and August 1 Board of Education meetings will be held at Rio Seco School, 9545 Cuyamaca Street, Santee, CA 92071. All meetings will begin at 7:00 p.m.**

Members present:

___ Levens-Craig
___ El-Hajj
___ Fox
___ Burns
___ Ryan

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the May 2, 2017, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. Riverview Community Church Donation for Unpaid Child Nutrition Accounts
3. Spotlight: Special Education Program
4. Spotlight on Education: Special Student Recognition
5. Spotlight on Education: Educational Services Update
6. 2017-18 Local Control Accountability Plan Revised Goals and Action Service Steps Presentation

DEVELOPER FEES COLLECTION REPORT
2016-17
CUMULATIVE THROUGH APRIL 20, 2017

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16
Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	10130 Woodpark Dr.	08/05/16	952	\$2,056.32	CP
	X	10140 Strathmore Dr.	08/09/16	766	\$1,654.66	SC
	X	Braverman Dr. (model home)	08/16/16	2,210	\$4,773.60	HC
	X	Braverman Dr. (model home)	08/16/16	2,554	\$5,516.64	HC
	X	Braverman Dr. (model home)	08/16/16	2,853	\$6,162.48	HC
	X	8746 Bushy Hill	08/24/16	16,982	\$36,681.12	CFH
	X	3943-3953 Magnolia Ave.	09/28/16	22,590	\$48,794.40	PD
	X	8931 Sunwood Dr.	11/08/16	1,068	\$2,306.88	CH
X		9480 Cuyamaca St.	11/09/16	5,079	\$1,777.65	RS
	X	1309 Rex Lane	01/04/17	640	\$1,382.40	PD
	X	9465 Mandeville Rd.	02/06/17	906	\$1,956.96	CH
	X	9233 Willowgrove	02/09/17	624	\$1,347.84	CH
	X	10647,10653,10655,10659,10671,10677 Braverman Dr	02/10/17	15,876	\$34,292.16	HC
X		9331 Mission Gorge Rd.	02/23/17	95	\$14.25	PA
	X	8600, 8604, 8608 Camden Drive	03/03/17	6,232	\$13,461.12	HC
	X	9208 Maranda	03/17/17	670	\$1,447.20	CH
	X	9015 Willowgrove Circle	03/22/17	637	\$1,375.92	CH
X		501-589 Lantern Crest Way	03/29/17	14,322	\$5,012.70	HC
	X	9544-9580 Coolwater Way	04/04/17	17,098	\$36,931.68	HC
X		9300 Fanita Parkway	04/06/17	212	\$74.20	CO
	X	9908 Cleary Street	04/18/17	729	\$1,574.64	HC
TOTAL PAGE 1					\$208,594.82	

*Additional square footage (total is over 500 square feet)
** Fee Exempt - Senior / Elder Care Facility
*** Fee Exempt - Less than 500 square feet
**** Fee Exempt - Religious Facility

Requests For Use Of Facilities - May 2, 2017

Group	Location	Date	Days	Time	Attend.	Fees Applied
Carlton Hills PTA (Movie Night)	Multi-Purpose	3/31/17	Friday	5:00 pm - 8:30 pm		
Carlton Oaks Pickwick Players (Theatre Rehearsals)	Multi-Purpose/Classroom	3/19/17 - 8/12/18	Mon - Thurs	6:00 pm - 10:00 pm	25	
Pickwick Players (Theatre Rehearsals)	Multi-Purpose/Classroom	3/19/17 - 8/12/18	Saturday	9:00 am - 2:00 pm	25	
Hill Creek PTSA (Mother-Son Dodgeball)	Back Field	5/5/17	Friday	6:00 pm - 9:00 pm	250	
Rio Seco STA (Modified Day Vote)	Multi-Purpose	4/27/17	Thursday	2:30 pm - 4:00 pm	100	
PTSA (Preparation for Carnival)	Entire Site	10/27/17	Friday	4:00 pm - 10:00 pm	25	
PTSA (Carnival)	Entire Site	10/28/17	Saturday	9:00 am - 10:00 pm	300	TBD

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 4/28/2017
 Month 10 Week 3
 School Week 36

SCHOOL	REGULAR ED													SPECIAL ED								Total All											
	TK	EAK 5yo	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/28/17	05/06/16	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/28/17	05/06/16	# Diff	% Diff	04/28/17	04/04/17	# Diff	
Cajon Park			111	98	91	105	120	114	93	108	92	932	940	-8	-0.9%	1	13	4	6	3	11	7	15	8	8	76	58	18	31.0%	1008	1002	6	
Carlton Hills	23	24	77	70	76	58	45	47	42	65	53	580	567	13	2.3%	3	2	3	3	4	2	6	3	3	29	34	-5	-14.7%	609	609	0		
Carlton Oaks			76	82	75	85	88	75	97	87	117	760	786	-26	-3.3%	6	4	6	4	7	12	9	8	8	62	52	10	19.2%	822	826	-4		
Chet F. Harritt	25	25	81	83	81	74	54	54	60	60	64	661	648	13	2.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	661	663	-2
Hill Creek	24	26	83	85	80	84	75	71	74	65	92	759	774	-15	-1.9%	2	2	1	2	4	6	2	0	0	0	19	18	1	5.6%	778	776	2	
Pepper Drive	25		110	111	88	140	115	102	113	93	72	969	905	64	7.1%	0	0	0	0	0	1	2	4	3	10	5	5	100.0%	979	978	1		
Pride Academy	21	24	72	69	60	80	75	54	51	55	43	584	578	6	1.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	584	583	1	
Rio Seco			102	102	110	111	124	120	83	102	94	948	933	15	1.6%	5	1	1	5	7	13	7	7	8	54	58	-4	-6.9%	1002	1004	-2		
Sycamore Canyon		23	73	47	48	48	42	47	48	0	0	374	354	20	5.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	374	373	1	
6 SUBTOTAL	118	122	785	747	707	745	738	684	661	635	627	6567	6485	82	1.3%	3	29	12	18	19	35	37	39	28	30	250	225	25	11.1%	6517	6,814	3	
Alternative School			3	4	3	2	4	6	5	9	2	38	33	5	15.2%																		
Santee Success									3	4	7	14	7	7	100.0%											0	0	0	#DIV/0!	14	12	2	
NPS												0	0						3		2		2	1	8	5	3	60.0%	8	8	0		
7 SUBTOTAL			3	4	3	2	4	6	8	13	9	52	40	12	30.0%	0	0	0	0	3	0	2	0	2	1	8	5	3	60.0%	60	58	2	
TOTAL	118	122	788	751	710	747	740	690	669	648	636	6619	6,525	94	1.4%	3	29	12	18	22	35	39	39	30	31	258	230	28	12.2%	6577	6872	5	

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	1	0	1009
Carlton Hills	0	0	609
Chet F. Harritt	0	0	661
Hill Creek	0	0	778
Prospect Ave	0	0	584
Sycamore Canyon	67	0	441
Total PKEAK	68	0	

Total Enrollment Including PK
6945

Schedule of Upcoming Events

Date	Event
May 1	Communication Committee; 3:30 p.m., ERC
May 2	Board Meeting; 7:00 p.m.
May 8	Character Education Committee; 4:00 p.m., at DO Conf. Room
May 11	District Advisory Committee (DAC) and Special Education Advisory meetings; 6:00 p.m., at ERC
May 12	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
Saturday, May 13	2017 Santee Aloha 5k Fun Run & Walk 8:00 a.m., Town Center Community Park <i>Sponsored by Santee School District Foundation</i>
May 16	Board Meeting; 7:00 p.m.
May 22	Wellness Committee; 3:30 p.m., Santee Success Program, 10250 North Magnolia <i>(please note location change)</i>
May 23	Salute to Excellence; 5:30 p.m. (honoree reception); 6:00 p.m. (program); Carlton Oaks Country Club
May 25	Budget Advisory Committee (BAC); 6:00 p.m., Rio Seco School MPR, 9545 Cuyamaca <i>(please note location change)</i>
May 29	Memorial Day Holiday – Schools and Departments Closed
June 6	Board Meeting; 7:00 p.m., at Cajon Park School MPR, 10300 Magnolia Avenue <i>(please note location change)</i>
June 7	Safety/Facilities Committee Meeting; 3:30 pm, at Cajon Park School MPR, 10300 Magnolia Avenue <i>(please note location change)</i>
June 9	District English Learner Advisory Committee (DELAC); 9:00 a.m., at Rio Seco School MPR, 9545 Cuyamaca <i>(please note location change)</i>
June 13	Last Day of School
June 15	Foundation Golf Classic, Carlton Oaks Country Club
June 20	Board Meeting; 7:00 p.m., at Cajon Park School Multi-purpose Room, 10300 Magnolia Avenue <i>(please note location change)</i>

BACKGROUND:

Recently, Riverview Community Church collected an offering from their congregation to payoff balances for all unpaid Child Nutrition accounts for Santee School District, West Hills High School, and Santana High School as of a specific date. The Pastor of the church, Todd Tolson, delivered a check to the District on April 24, 2017 in the amount of \$4,792.15. This amount will be applied to all unpaid accounts as of April 24, 2017. A small residual amount will remain which will be applied to successive unpaid accounts until all funds are exhausted.

The Board of Education would like to formally recognize Riverview Church for their generosity and contribution to the welfare of students and families of the Santee School District.

RECOMMENDATION:

This is a report item.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The amount of \$4,792.15 will be applied to unpaid Child Nutrition accounts.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Reports and Presentation Item B.3.
Prepared by Dr. Stephanie Pierce
May 2, 2017

Spotlight: Special Education Program

BACKGROUND:

This evening, Mimi McGinty, Director of Special Education, will be presenting a report on specialized academic curriculum, professional development for special education teachers and assistants, and mainstreaming opportunities for students.

Agenda Item B.3.

Reports and Presentations Item B.4.

Spotlight on Education: Special Student Recognition

Prepared by Dr. Stephanie Pierce
May 2, 2017

BACKGROUND:

Tonight the Board of Education would like to honor a number of outstanding students in the Santee School District. Each school's teaching and administrative staff has selected these students to be acknowledged for their accomplishments. We are proud to recognize them for the excellent effort they have demonstrated this school year and the wonderful role models they have been to others.

Ella Brigance
Cajon Park

Katlyn Kraus
Chet F. Harritt

Sebastian Burns
PRIDE Academy

Alessandra Soto
Carlton Hills

Aiden Dimas Jackson
Hill Creek

Joseph Andrew
Rio Seco

Hayden Dilts
Carlton Oaks

Nyssa Alvarado
Pepper Drive

Taylor Nein
Sycamore Canyon

Agenda Item B.4.

Reports and Presentation Item B.5.
Prepared by Dr. Stephanie Pierce
May 2, 2017

Spotlight: Educational Services Update

BACKGROUND:

This evening, Tiffani Brown, Kristen Eveland, Stacy Roberts, and Jennifer Rolf, Curriculum Resource Teachers, will give a presentation highlighting their exceptional work in improving student learning.

Agenda Item B.5.

Reports and Presentation Item B.6.

2017-18 Local Control Accountability Plan
Revised Goals and Action Service Steps
Presentation

Prepared by Dr. Stephanie Pierce
May 2, 2017

BACKGROUND:

This evening Karl Christensen, Assistant Superintendent of Business Services, and Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, will present an update on the revised 2017-18 Local Control Accountability Plan Goals and Action Service Steps.

Agenda Item B.6.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. PUBLIC HEARINGS

1. Presentation of California School Employees Association Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and CSEA
2. Public Hearing for California School Employees Association Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and CSEA

Public Hearings Item D.1.

Presentation of California School Employees Association Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and CSEA

Prepared by Tim Larson
May 2, 2016

Tonight, the California School Employees Association's CSEA's initial proposal to modify articles of the collective bargaining agreement between the Santee School District and CSEA are presented. Copies of the attached CSEA proposal have been posted for the public to read at the Santee Chamber of Commerce, Santee City Hall, District Education Center and all District site offices.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiations proposals. The public hearing on the proposal will be held at tonight's meeting.

Agenda Item D.1.

PLEASE POST UNTIL May 3, 2017

INITIAL PROPOSAL FROM THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #557

to the

SANTEE SCHOOL DISTRICT BOARD OF EDUCATION

May 2, 2017

It is the California School Employees Association's (CSEA) intent
to modify articles of the Collective Bargaining Agreement

Between

Santee School District

and

California School Employees Association's (CSEA)

Article 11:	Layoff, Reemployment, Involuntary Reduction in Hours, and the Impacts and Effects of Such Matters	<ul style="list-style-type: none">• To remove restrictive language regarding layoffs.
Article 16:	Leave Provisions	<ul style="list-style-type: none">• To broaden definition of immediate family member.
Article 17:	Compensation	<ul style="list-style-type: none">• To add additional longevity awards. Pay increase.
Article 18:	Health and Welfare Benefits	<ul style="list-style-type: none">• Increase to health benefits. Add retirement incentive.

CSEA reserves the right to add to, modify, delete from or withdraw any of the above proposals through the meet and negotiate process.

The public hearing will be held at the regular Board of
Education meeting on May 2, 2017

Public Hearings Item D.2. Public Hearing for California School Employees Association Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and CSEA

Prepared by Tim Larson
May 2, 2017

Copies of the California School Employees Association's (CSEA) proposal to modify articles of the collective bargaining agreement between Santee School District and CSEA have been posted for the public to read at the Santee Chamber of Commerce, Santee City Hall, District Education Center and all District site offices.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiation proposals. The public hearing on the CSEA proposal has been scheduled for tonight.

Agenda Item D.2.

Item E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item E.1.1.
Prepared by Kristin Baranski
May 2, 2017

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- April 4, 2017, regular meeting minutes
- April 25, 2017, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item E.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

April 4, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES – 7:00

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 7:00 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Levens-Craig invited the audience to recite the District Mission and announced Member El-Hajj would be arriving shortly.

3. Pledge of Allegiance

President Levens-Craig invited, the Jayden and Tyson Goldman, students at Hill Creek School, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>		<u>Ryan</u>	<u>Aye</u>		<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>		<u>Levens-Craig</u>	<u>Aye</u>		<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj</u>	<u>Aye</u>			

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Recognition of Suzie Martin and DiAnn Albert for Coordination of the Santee School District Foundation Annual Art Show & Auction

On behalf of the Board of Education and Santee School District Foundation, President Levens-Craig presented Suzie Martin and DiAnn Albert with certificates of appreciation for their assistance and coordination of the Arts Attacks program and Annual Art Show & Auction. John Olsen, Foundation President, expressed his gratitude for their hard work and presented them with a bouquet of flowers.

3. Spotlight: Child Nutrition Services Update

Superintendent Baranski mentioned Child Nutrition Services was present to provide their annual update. She shared the following facts about the department: 1) they make their own hummus;

2) they grate their own cheese. Superintendent Baranski explained she learned this during her meeting with staff and she shared how impressed she was with their work and dedication.

Cathy Abel, Director of Child Nutrition Services, began her presentation by showing a picture of the Child Nutrition staff. She shared the picture was from the beginning of the year when they were all together to listen to a motivational speaker. Mrs. Abel explained her staff has worked very hard since the implementation of the Healthy Hunger-Free Kids Act in 2010. She mentioned this was one of the best things she has ever done for them. Mrs. Abel explained the speaker made everyone feel like they were the most important part of education. She reminded staff that students that are hungry, and nutritionally deprived, do not learn. The speaker motivated and inspired staff to enthusiastically feed students while creating a magical customer service environment. Staff learned teamwork, respect from one another, problem solving, avoiding gossip, being punctual, in addition to other basics. Mrs. Abel mentioned that the picture showed 385 years of child nutrition service experience within Santee School District; five employees have 20+ years with the District; and eleven have 15+ years with the District.

Mrs. Abel shared the department serves "five-star meals," which contain protein, grains, vegetables, fruits, and dairy (milk) in every serving. She shared that out of the five, students must select at least three to have a compliant, reimbursable meal. Mrs. Abel proceeded to share a picture of a salad bar and outside express cards. She shared the motto is "saving America one five-star meal at a time."

Mrs. Abel mentioned that the Child Nutrition department offers great customer service for kids and the department served 800,000-900,000 meals in the 2015-16 school year. She explained staff wants to create happiness and spread hospitality to their guests. Their menus include hot/cold breakfast, second-chance breakfast, regular/express lunch, supper, snacks for the after-school/YALE programs; which vary throughout the District. She explained that at Cajon Park approximately 80 breakfasts are served in addition to 200 second change breakfasts. At Chet F. Harritt, 50 breakfasts are served, in addition to over 200 second chance breakfasts. Hill Creek offers only a second change breakfast and 200+ are served daily. Mrs. Abel shared the second chance breakfast is a way to reach kids with the breakfast program. Second chance breakfast is served during recess; which allows kids that are not able to get to school for morning breakfast to have a meal. She mentioned the express lunch is the outside prepackaged meals. Mrs. Abel mentioned the intent of the express lunch was to avoid students having to wait in line for lunch. She explained Project SAFE is offered supper through the Child and Adult Care Food Program (CACFP); and snacks are provided to Project SAFE and YALE students. Mrs. Abel shared a picture showing their "speed scratch" items, items that are made and/or assembled from scratch in the kitchen. This includes pizza, hummus, and fruit and vegetable trays.

President Levens-Craig inquired if these items were available to staff. Mrs. Abel explained the meals are available for staff. Member El-Hajj inquired on the popularity of the prepacked meals. Mrs. Abel mentioned the express cart option is very popular because it allows students to pick up their lunch faster and have more time to play. Member Burns inquired on delinquent accounts. Mrs. Abel explained the number of delinquent accounts have reduced.

Mrs. Abel shared working with the Health Department on "share tables." She explained "share tables" were started for breakfast and are going very well. Mrs. Abel mentioned they help in avoiding food waste. Member El-Hajj inquired if the items on the "share tables" had to be prepackaged. Mrs. Abel explained that a frozen pan or pan with packaged ice is provided for students to place their unwanted items.

Member Ryan inquired on how food allergies are handled for students using the "share tables." Mrs. Abel explained that special menus are created for students with certain food allergies and they are well-aware of what they can consume. Member Fox mentioned that during the student forum, some students expressed their desire for better meals. Mrs. Abel shared meeting with the Cajon Park ASB students to obtain input on meals. Unfortunately, the foods the students want to eat, are not what is allowed under the Healthy Hunger-Free Kids Act.

The Board expressed their gratitude towards Mrs. Abel, and her staff, for her presentation and hard work.

4. Spotlight on Education: Hill Creek School

Superintendent Baranski welcomed the Hill Creek Administration to present their spotlight; and asked that the staff, parents, and others present in support of Hill Creek to stand by Jim Rosa, Interim Principal, and Kristen Bonser, Vice Principal.

Principal Rosa began the presentation by reading Hill Creek’s mission statement. He shared Hill Creek’s focus is to help students reach their full potential; and areas of focus include school climate, staff dedication, having a purposeful and innovative curriculum, empowering students, and community involvement. Vice Principal Bonser shared Hill Creek’s school climate consists of counseling services, safety patrol, and student ambassadors. She expressed her gratitude towards the Board for providing funds for counseling services; and acknowledged Stacey Rawson, counselor, was present. Vice Principal Bonser shared that 130 students have received counseling services as individuals or in small groups; and 100% of general education students have had whole classroom lessons. Vice Principal Bonser shared the dedication of staff consists of collaboration, determination, tutoring, innovation, and personalized learning plans. She shared a video of a teacher supporting student and parent learning on a math problem.

Principal Rosa discussed the positive growth at Hill Creek in Language Arts and Mathematics. He mentioned Hill Creek is dedicated at keeping the same momentum in the upward trend.

Language Arts				Math			
Grade	HC 2015	HC 2016	Growth (+/-)	Grade	HC 2015	HC 2016	Growth (+/-)
3	26	47	21	3	34	39	5
4	34	48	14	4	38	48	10
5	45	62	17	5	26	44	18
6	49	52	3	6	38	42	4
7	30	55	25	7	19	48	29
8	33	56	23	8	12	38	26
3-8	37	54	17	3-8	29	43	14

Vice Principal Bonser shared part of the growth is due to the purposeful and innovative curriculum. She mentioned teachers offer creative and purposeful lessons and projects, and engaging curriculum. Vice Principal Bonser shared a video showing a project from an introduction to robotics and coding class. Principal Rosa shared Hill Creek offers unique experiences that students will remember. He explained students in grades K-5 had the opportunity to hear a farmer speak, learn about dairy production, and had an opportunity to pet a calf. Principal Rosa mentioned part of the unique experiences include establishing the middle school electives and taking a look at what is currently offered and revamping and energizing everyone to move forward. He shared his wife is a former Hill Creek student and she still has her woodshop project, etc. Additionally, all junior high students participated in an hour of code and shared a video of the class. Principal Rosa mentioned students also have the opportunity to explore culinary arts. Vice Principal Bonser shared students are empowered by being leaders in their own learning and participating in safety patrol, ASB, and ELAC student performances for students and their families.

Principal Rosa mentioned Hill Creek is a very community involvement school. He shared community involvement and partnerships includes the PTA, Santee Fire Department and Sheriff’s Department, Mission Federal Credit Union, and Santee Santas, in addition to other agencies. Mr. Rosa mentioned a third grade student was the winner of the Fire Department’s poster contest. As the prize, the Fire Department came to Hill Creek to present and students got to explore the fire engine. The winning student received a ride home on the fire engine.

The Board expressed their gratitude towards everyone’s hard work; and asked for self-introductions were conducted of those present in support of Hill Creek.

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda.

D. PUBLIC HEARINGS

1. Presentation of Santee Teachers Association's (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and STA.

Tim Larson mentioned the Santee School District Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and Santee Teachers Association (STA) was being presented.

2. Public Hearing for Santee Teachers Association's (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and STA.

President Levens-Craig opened the public hearing for Santee School District Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and the Santee Teachers Association. There were no comments. The public hearing was closed.

E. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Acceptance of Donations
- 2.3. Approval/Ratification of Consultants and General Service Providers
- 2.4. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.5. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.6. Award of Bid for Replacement of Steam Boiler at the Central Kitchen
- 2.7. Authorization to Sell/Dispose of Surplus Items
- 2.8. Approval of Contract with Santee Sportsplex USA for the Classified Appreciation Luncheon
- 2.9. Authorization to Submit for a 2017 Carl Moyer Grant through the San Diego County Air Pollution Control District
- 2.10. Adoption of Resolution No. 1617-33 Designating Authorized Agents to Submit Applications to the Office of Public School Construction (OPSC)
- 3.1. Personnel, Regular
- 3.2. Adoption of Resolution No. 1617-31, Declaring May 10, 2017 as Santee School District's Day of the Teacher
- 3.3. Adoption of Resolution No. 1617-32, Declaring May 22 - 26, 2017 as Classified School Employees Week
- 3.4. Approval of Memorandum of Understanding with San Diego Youth Services (SDYS) for Bullying Prevention
- 3.5. Approval to Increase Work Hours for Identified Classified Non-Management Position
- 3.6. Approval of the California Healthy Kids Survey Implementation Plan 2017
- 3.7. Approval to Submit a Learning Communities for School Success Consortium Application – California Department of Education

President Levens-Craig asked that Items 3.2. Adoption of Resolution No. 1617-31, Declaring May 10, 2017 as Santee School District's Day of the Teacher and 3.3. Adoption of Resolution No. 1617-32, Declaring May 22 - 26, 2017 as Classified School Employees Week be pulled for separate consideration. Member Ryan moved approval of consent items with the exception of items 3.2. and 3.3., which were pulled for separate consideration.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

3.2. Adoption of Resolution No. 1617-31, Declaring May 10, 2017 as Santee School District's Day of the Teacher

President Levens-Craig mentioned this item deserved special recognition and expressed appreciation for the teachers' hard work and commitment to the District. Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

3.3. Adoption of Resolution No. 1617-32, Declaring May 22 - 26, 2017 as Classified School Employees Week

President Levens-Craig acknowledged the importance of the Classified staff within the District and appreciation for their hard work. Member Ryan moved approval.

<i>Motion:</i> <u>Ryan</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>El-Hajj</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

F. DISCUSSION AND/OR ACTION ITEMS

Educational Services

1.1. Middle School Elective Application: Carlton Oaks School

Dr. Stephanie Pierce, Assistant Superintendent, mentioned Carlton Oaks was present to share their middle school elective application; which was part of the LCAP Action/Service steps. She extended a welcome to Andy Johnston, Principal, and the Carlton Oaks team. Principal Johnston extended his appreciation to the Board and Executive Council and mentioned he would be discussing his proposal to strengthen the elective program at Carlton Oaks. He shared the school's mission and vision.

Principal Johnston shared student data showing their input in establishing their interests and proposed electives. He explained an ongoing school site line item budget of \$1,200 would be added to the Single Plan for Student Achievement; and shared this plan was presented to the School Site Council and PTA.

Principal Johnston shared current and future enrichment classes included music appreciation*, yearbook, drama, art*, robotics/coding*, Shakespeare/fantasy literature, ASB, video journalism*, and computers/yearbook productions. He explained the asterisks (*) represented new or improved electives; and some pre-existing. Principal Johnston mentioned staff would be presenting on the different classes.

Lindsay Benedetto shared she teaches video journalism in conjunction with yearbook. She explained students work collaboratively to create media arts for the student body to enjoy and create a digital school culture. The budget would cover the cost of a green screen, lights, a computer for editing, cameras, tripods, etc. Jill Schmidt shared she teaches the computer component for the yearbook/video journalism program. Students begin with basic keyboarding, learn how to do a presentation, hyperlinks, and they end the class with creating their own private website that contains their portfolio for the class. Ms. Schmidt mentioned part of the funds will be used to upgrade and upkeep their current technology.

Valerie Iverson, head of the drama department at Carlton Oaks, shared the school has a group that performs every trimester. They would like to use the funds to upgrade their multi-purpose room with a state-of-the-art lighting and sound system; and an art curriculum for her beginning drama class.

Pam Mitchell, robotics/coding class teacher, shared students are currently using free software for their coding. She would like to use the funds to purchase computers and coding software. Students will have access to drones and learn how to code them; and purchase a 3D printer.

Cameron Williams shared teaching the Shakespeare/Harry Potter Literature classes. He mentioned the seventh-grade students do a different Shakespearian play each trimester. Students read, discuss, and watch several film versions of the play. Mr. Williams mentioned he would like to supplement the current materials with an outstanding program that contains book resources and DVDs. He shared this year he started a Harry Potter literature class. Students have been working on a mystery simulation, analysis activities, and students are asked to read one particular Harry Potter book that helps meet the need of their independent reading for their language arts class. Funds would be used to purchase art resources, supplies, and additional Harry Potter books. Mr. Williams shared his eighth-grade elective includes music appreciation. He explained the program includes history of rock 'n roll, music showcase, music in the movies, ballroom dance, karaoke, and song analysis.

Principal Johnston shared school site support to continue implementation programs includes teacher training and curriculum, conferences, professional development, sub-teachers, and curricula. The proposed elective budget totals were presented as follows:

Video Journalism	\$2,500
Robotics/Coding	\$11,000
Computers/Yearbook	\$16,000
Drama	\$22,000
Art	\$2,000
Shakespeare/Harry Potter	\$500
Music Appreciation	\$2000
Teacher Training and Curricula:	<u>\$4,000</u>
Total Amount:	\$60,000

Member Burns inquired on how electives are selected. Ms. Schmidt shared the students select their electives. She explained some of the electives are specifically geared for seventh-grade students and some for eighth-grade. Students register by using index cards to select their electives for each trimester. Member El-Hajj moved approval.

Motion: <u>El-Hajj</u>	Levens-Craig <u>Aye</u>	Burns <u>Aye</u>
Second <u>Ryan</u>	El-Hajj <u>Aye</u>	Ryan <u>Aye</u>
Vote: <u>5-0</u>	Fox <u>Aye</u>	

Business Services

2.1. Approval of Monthly Financial Report

Mr. Christensen presented the financial report for budget revisions and cash transactions through February 28, 2017. He explained the District ended the month with a general fund cash balance of approximately \$11.6 million and the District will be able to meet all financial obligations with internal cash through the end of the fiscal year. He clarified the budget revision report was the same as that presented on the Second Interim Report. Based on the latest assumptions from the Governor's January Proposal, the District is projecting a decline in the reserve percentage to nine-percent (9%) in 2018-19. Member Ryan moved approval.

Motion: <u>Ryan</u>	Levens-Craig <u>Aye</u>	Burns <u>Aye</u>
Second <u>El-Hajj</u>	El-Hajj <u>Aye</u>	Ryan <u>Aye</u>
Vote: <u>5-0</u>	Fox <u>Aye</u>	

2.2. Adoption of Resolution No. 1617-34 to Authorize Piggyback on South County Support Services Agency Bid #14005 School Bus for Purchase of Three 76 Passenger School Busses Under a 7-Year Lease Term

Karl Christensen, Assistant Superintendent of Business Services, reported that at a Board Budget Workshop in September 2015, the Board authorized establishing a Bus Replacement Fund with \$175,000 annual deposits and bus purchases in phases. He explained that for 2017-18, the plan is to replace three of the six large passenger busses. Mr. Christensen mentioned Administration recommended piggybacking on the South County Support Services Agency Bid for purchase of three 76-passenger busses with air conditioning and chain slingers on one of the busses. He explained these chain slingers automatically install chains for winter mountain driving without the

driver having to exit the bus to install them manually; and would come in handy for transporting students to and from Camp Cuyamaca during the winter. Mr. Christensen mentioned the cost of these busses has escalated since establishment of the Bus Replacement Plan in 2015 due to inflation and the addition of air conditioning and chain slingers. In addition, interest rates on leases has risen over a percentage point. These revised factors, as well as a five-percent (5%) cost escalation for future bus purchases, has been incorporated into a revised funding analysis for the Bus Replacement Plan. He explained that to keep the fund solvent with \$175,000 annual deposits and future purchases in accordance with the original plan, it is necessary to pay a \$95,000 down payment on this purchase of \$439,296 with a seven-year lease for the remaining balance. Mr. Christensen mentioned Administration recommended piggybacking on the South County Support Services Agency Bid to purchase three 76-passenger school busses under the aforementioned terms. He explained this will authorize Administration to sign the purchase order; and when the lease documents are finalized, they would be brought back to a subsequent Board meeting for approval. Member Burns moved approval.

Motion:	<u>Burns</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
Second	<u>Ryan</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
Vote:	<u>5-0</u>	<u>Fox</u>	<u>Aye</u>		

2.3. Adoption of Resolution No. 1617-35 of Intent to Sell Surplus Real Property Commonly Known as the Former Santee School Site

Mr. Christensen explained that since closing Santee School in 2003, there have been four unsuccessful attempts to sell or ground lease this site to a commercial developer. At the time this board agenda was posted, final edits from the District's attorney were not yet completed and provided the Board with redlined versions of the final resolution and Purchase Agreement showing changes from the version published Board packet; copies were made available for the public. He explained this resolution will launch the fifth attempt to sell this property and obtain much needed funds for Capital Improvements. Mr. Christensen explained the resolution established the minimum bid amount at \$8 million and stipulates that the District will not pay a commission to the Buyer's broker. He mentioned the bid opening and oral bid process is set for August 15th with a deadline for submitting sealed bids by 4pm on August 14th. The Board has the prerogative to accept the highest bid, reject all bids, or postpone the decision to a reconvened meeting to occur within ten days of adjournment. The maximum escrow period is 390 days with two, 180-day contingency periods each with their own two-percent (2%) deposit requirement. If the second Contingency Period is invoked by the Buyer and approved by the District, the first deposit becomes non-refundable and not applicable to the purchase price, thereby effectively increasing the purchase price by two-percent (2%) to compensate the District for any increase in land value that may occur during the year-long escrow period. Mr. Christensen provided a revised timeline for sale of the property that incorporates these terms. Administration recommends adoption of the resolution of intent to sell surplus property commonly known as the Former Santee School Site. He explained the adoption required a two-thirds, or four-member, aye vote of the Board. Upon discussion, Member Burns moved approval, with an increase to the minimum bid of \$8,000,000 to \$9,000,000.

Motion:	<u>Burns</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
Second	<u>Fox</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
Vote:	<u>5-0</u>	<u>Fox</u>	<u>Aye</u>		

2.4. Approval of Real Estate Marketing Services Agreement

Mr. Christensen explained that in order to maximize the quantity of bids and the sale price for the Former Santee School Site, Administration recommended contracting with a marketing broker. He mentioned Requests for Proposals were distributed to six broker firms; five responded by the deadline; and three were selected to be interviewed by a panel consisting of two Board members, the Superintendent, and himself. Mr. Christensen explained that the process resulted in the selection of Flocke & Avoyer. He mentioned this Marketing Services Agreement stipulates that Flocke & Avoyer would be paid a fixed fee of \$200,000 when escrow is both opened and closed. In the event that escrow does not open or escrow is opened but does not close, the District would not pay any compensation to Flocke & Avoyer for their services. Mr. Christensen mentioned Administration recommended the approval of a Real Estate Marketing Services Agreement with Flocke & Avoyer. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

G. BOARD POLICIES AND BYLAWS

1.1. Review and Discuss BP/AR 1325 – Distribution of Advertising and Promotion for Organizations Outside of Santee School District

President Levens-Craig shared she had received a request to speak card on this item and invited Linda Vail to the podium. Mrs. Vail shared she was speaking as a representative from the Santee School District Foundation. She expressed her gratitude towards the Board for their upcoming discussion on the distribution of advertising and promotion for organizations outside of the District. Mrs. Vail explained that when outside organizations were not allowed to distribute flyers to go home with students, the Board allowed the Foundation to partner with these community organizations to earn funds while notifying parents of opportunities for children in the community. She mentioned it was a great for children when the policy changed to allow certain qualifying non-profit organizations to send home flyers. Mrs. Vail explained there are still some community organizations that offer great programs but do not qualify under the current and revised criteria. She mentioned the Foundation requests that the Board consider to allow the Foundation to continue to partner with some of these community organizations. Mrs. Vail mentioned the Foundation received over \$10,000 from these community partnerships; which were used to support a variety of programs at the schools. She explained that the Foundation fully vets the partners are not on the California Megan’s Law website and are insured. Foundation members count and distribute the flyers to the schools to minimize impact to the school office staff; and they all meet the vision and mission of the Foundation. Mrs. Vail asked that the Board consider allowing the Foundation to partner with these agencies. She mentioned the Foundation is open to revise and/or establish provisions to meet the needs of the District.

Superintendent Baranski shared the AR had been recently revised and that she was aware there was substantial work the Board subcommittee had done to establish the different levels. She mentioned that she had not been as involved with the materials going home with students or the partnership with the Foundation until it was being discussed at the recent Foundation meeting. Superintendent Baranski mentioned there were currently five organizations that partner with the Foundation. She mentioned information on the partners and the number of times they distribute flyers was in their night folder. Superintendent Baranski asked that the Board hold a discussion and provide direction to a) would they like to move forward with a Foundation partnership level; and/or b) do these current partnerships work within the leveling system that the Board established last year.

The Board discussed revising the AR to add language on Foundation partnerships, criteria, and a cap to the number of times flyers are allowed to be sent home. Member Burns mentioned that he would like to hear input from the Principals and teachers; as he recalled they mentioned flyers were interfering with school business. Member Ryan suggested that the Foundation Board hold a discussion on criteria, a cap, etc., bring a recommendation to the Board of Education; and that the Board of Education discuss the recommendation, criteria, a cap, and the input from Principals and teachers to come to a consensus that would be beneficial to both the District and Foundation.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared a draft of the staff communication regarding the Public Records Act ruling. She shared that at a prior meeting, the Board had discussed communicating to staff on the Public Act in terms of personal device use. Superintendent Baranski mentioned she hoped to send the communication upon staff’s return from Spring Break. The Board discussed the importance of making sure employees understood how they could be impacted by the new ruling; and asked that the communication be modified to make the message a bit clearer. It was suggested that the communication consist of a paragraph describing the issue; the impact; and what is recommended.

Superintendent Baranski mentioned Administration was seeking direction on the Board’s preference of how to recognize staff for Day of the Teacher and Classified Week. Upon discussion, the Board asked that the District continue with serving ice cream sundaes at the schools; as they felt the personal contact was appreciated.

Superintendent Baranski inquired on the Board's preference for signatures on the promotion certificates. Upon discussion, the Board agreed all signatures would be included on the certificates.

Superintendent Baranski shared the promotion schedule and history of Board Member assignments for the Board's review. She mentioned coordination of schedules would be discussed at the following meeting.

President Levens-Craig inquired on the status of the District's registration form asking for a social security number. Dr. Pierce shared that the District's registration form did have an option to include a child's social security number. However, it was only optional. Enrollment of a child did not require the number be provided; and students were never turned away because it was not provided on the registration form. She shared the form was updated and uploaded on the website; and the BP and ARs were being updated.

Member Burns discussed his attendance to the National School Boards Association Conference in Colorado. He mentioned it was very beneficial and would share some material with the Board.

President Levens-Craig inquired about the language on the student photo release form. She mentioned that the form is a bit confusing for parents and suggested the language be revised. Dr. Pierce shared a discussion was held at a Technology meeting and mentioned it was being revised for the next year.

Member Fox shared the trip to Sacramento was very interesting and beneficial and commended President Levens-Craig for facilitating the visits. He mentioned attending the Chet F. Harritt 50th celebration.

I. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Property:
 - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*Agency Negotiator: Karl Christensen, Assistant Superintendent*
5. **Consideration of Student Matter** (Ed. Code § 48918)
6. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 9:22 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:45 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of April 4, 2017 was adjourned.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

April 25, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by President Levens-Craig.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 5-1617

The Board entered closed session at 6:05 p.m. for to discuss student discipline hearings for student # 5-1617. This matter was heard by the Santee School Board Members, Elana Levens-Craig, Dianne El-Hajj, Ken Fox, Dustin Burns, and Barbara Ryan, in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President Levens-Craig announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 6:55 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member El-Hajj to expel student # 5-1617 from the Santee School District for violation of California Education Code Sections 48900(c) Possessed, used, sold, furnished, or been under the influence of alcohol, 48900 (k) Disrupted school activities, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Transfer to a comprehensive school site immediately. Student may not return to her previous school for the 2017-18 school year.
- Maintain a 3.33 (or better) GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Complete a counseling program by October 15, 2017, for decision-making/peer pressure, and drug/alcohol abuse/prevention, and receive counseling for social-emotional support.
- Complete all elements of this Rehabilitation Plan by November 6, 2017 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by April 28, 2017, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Upon satisfactory completion of all activities in this rehabilitation Plan, the student record will be expunged of this expulsion order.

Motion: El-Hajj

Second: Burns

Vote: 5-0

E. ADJOURNMENT

The April 25, 2017 special meeting was adjourned at 7:12 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

Consent Item E.2.1.
Prepared by Karl Christensen
May 2, 2017

Approval/Ratification of Travel Requests

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$1,093, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Board Travel Report - May 2, 2017

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Monday, 11/07/16	John Schweller	Pupil Services	Legislative Updates Training	SDCOE	\$0	\$65	Pupil Services	This workshop provided information about legislative changes that have been passed.
Friday, 04/28/17	Carrie Thompson	Chet F. Harritt	LGBTQ Safety & Inclusion in Elementary Schools	San Diego	\$0	\$50	DODEA/United Way/Prof. Dev.	This workshop will focus on ways to improve academic achievement and social / emotional well-being with inclusive school climates.
	Ed Gigliotti	Pepper Drive			\$0	\$50	DODEA/United Way/Prof. Dev.	
	Tracie Perez	Rio Seco			\$0	\$50	DODEA/United Way/Prof. Dev.	
	Mia Morales	PRIDE Academy			\$0	\$50	DODEA/United Way/Prof. Dev.	
	Kirsten Stretton	Cajon Park			\$0	\$50	DODEA/United Way/Prof. Dev.	
Saturday, 05/06/17	Kristen Eveland*	Educational Services	Greater San Diego Reading Association Celebration of Literacy Stars Awards Breakfast 2017	San Diego	\$0	\$0	Educational Services	This event honors San Diego County educators and community members who have made significant contributions in the area of reading and language arts. Kristen Eveland, Stacy Roberts, and Mary Gatavasky will be honored at this event. *No charge for Honorees.
	Stacy Roberts*	Educational Services			\$0	\$0	Educational Services	
	Stephanie Pierce	Educational Services			\$0	\$30	Educational Services	
	Daniel Prouty	Educational Services			\$0	\$30	Educational Services	
	Jennifer Rolf	Educational Services			\$0	\$30	Educational Services	
	Tiffani Brown	Educational Services			\$0	\$30	Educational Services	
	Kelly Eveland	Sycamore Canyon			\$0	\$30	Educational Services	
	Shawn Roberts	Guest			\$0	\$30	Educational Services	
	Mary Gatavasky*	Chet F. Harritt			\$0	\$0	CFH Fundraiser/Donation	
	Bob Gatavasky	Guest			\$0	\$30	CFH Fundraiser/Donation	
	Tylene Hicks	Chet F. Harritt			\$0	\$30	CFH Fundraiser/Donation	
Wednesday, 05/31/17	Ed Gigliotti	Pepper Drive	Will Big Tobacco Become Big Marijuana	San Diego	\$0	\$70	TUPE Grant	This workshop will focus on the nexus between tobacco and marijuana, the changing landscape, and its impact on the Community.
	Kirsten Stretton	Cajon Park			\$0	\$70	TUPE Grant	
	Tracie Perez	Rio Seco			\$0	\$70	TUPE Grant	
	Meredith Riffel	Pupil Services			\$0	\$70	TUPE Grant	
	John Schweller	Pupil Services			\$0	\$70	TUPE Grant	
	Stacey Rawson	Hill Creek			\$0	\$70	TUPE Grant	
Monday, 06/12/17	Laura Isaacson	Rio Seco	See The Sound - Visual Phonics Training	El Cajon	\$0	\$59	Special Education	This workshop will provide a multi-sensory approach to phonics instruction.
	Char Hunt	Rio Seco			\$0	\$59	Special Education	

Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California

Thurs-Mon, 03/23/17 - 03/27/17

Friday, 03/24/17

Sun-Fri, 06/25/17 - 06/29/17

Consent Item E.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 May 2, 2017

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of March 2017:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	14-227459 TO 14-240595	\$668,929.72
09 00	N/A	
12 06	14-231229 TO 14-236238	\$146.12
13 00	14-227477 TO 14-24-0596	\$136,853.02
14 00	N/A	
21 09	N/A	
21 39 / 21 08	N/A	
25 18	N/A	
25 38	14-227998 TO 14-227998	\$4,587.50
35-00	N/A	
40-00	14-234407 TO 14-236254	\$2,212.81
63 00	14-227464 TO 14-239436	\$12,844.38
		\$825,573.55

Student Body Warrants issued for the period of March 2017:

\$8,074.84

Payroll Warrants:

<u>Fund #/Name</u>	<u>Amount</u>
01 00	\$4,707,094.24
12 00	\$20,596.92
13 00	\$113,336.74
14 00	0
25 18	0
63 00	\$207,029.18
\$5,048,057.08	

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of March as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$5,881,705.47 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

Consent Item E.2.3. Approval/Ratification of Purchase Orders
 Prepared by Karl Christensen
 May 2, 2017

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location:

AMOUNT	LOCATION
\$ 11,158.19	PEPPER DRIVE SCHOOL
\$ 95,906.02	CARLTON HILLS SCHOOL
\$207,708.01	SYCAMORE CANYON SCH
\$ 9,409.71	PROSPECT AVENUE SCH
\$120,051.43	CAJON PARK SCHOOL
\$ 83,948.81	CHET F HARRITT SCH
\$ 4,020.74	CARLTON OAKS SCHOOL
\$147,909.56	RIO SECO SCHOOL
\$ 5,819.42	HILL CREEK SCHOOL
\$ 338.00	STATE PRE-SCHOOL
\$ 847.78	ALTERNATIVE SCHOOL
\$ 132.02	SANTEE SUCCESS
\$ 600.00	SUPERINTENDENT DEPT
\$ 45,528.46	BUSINESS SERVICES
\$ 18,855.00	HUMAN RESOURCES
\$ 1,759.61	EDUCATIONAL SERVICES
\$ 31,621.95	SPECIAL EDUCATION
\$ 1,547.75	EDUCATIONAL PROJECTS
\$ 29.32	DISTRICT LIBRARY
\$ 12,273.94	PROJECT SAFE
\$ 15,426.09	TECHNOLOGY SERVICES
\$ 428.94	OPERATIONS/CUSTODIAL
\$ 63,531.01	MAINTENANCE
\$ 16,360.12	TRANSPORTATION
\$ 18,695.11	FACILITIES MODERNIZATION
\$ 12,370.81	WAREHOUSE
\$ 11,249.66	CENTRAL KITCHEN
\$ 645.32	PUBLICATIONS
\$938,172.78	Total Purchase Orders – March 2017

RECOMMENDATION:

It is recommended that the Board of Education approve purchase orders #0000002560 through #0000002791 issued March 1, 2017 through March 31, 2017.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$938,172.78 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

LOCATION LIST 2016-17

01 Santee School
 02 Pepper Drive School
 03 Carlton Hills School
 04 Sycamore Canyon School
 05 Prospect Avenue School
 06 Cajon Park School
 07 Chet F. Harritt School
 08 Carlton Oaks School
 09 Rio Seco School
 10 Hill Creek School
 11 Cajon Park Annex
 12 Prospect Avenue Annex
 26 Cajon Park Junior High
 60 Board of Education
 62 Superintendent
 64 Business Services
 65 Personnel
 66 Educational Services
 67 Special Education, Centralized
 68 Special Projects, Centralized
 69 Professional Development
 70 Student Support Services
 71 Library Media Services
 72 Project SAFE
 73 Technology
 74 Operations
 75 Maintenance

76 Transportation
 78 Warehouse
 90 Central Kitchen
 92 Publications
 97 District Wide
 100 Summer School
 108 Carlton Oaks Summer School
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted
 06 00 General - Restricted
 12 06 Child Development Fund
 13 00 Cafeteria Fund
 14 00 Deferred Maintenance Fund
 17 42 Special Reserve - Other Than Cap/Out
 21 09 Other Building Fund
 21 10 Building Fund
 25 18 Capital Facilities Account Fund
 25 24 Capital Projects Fund
 25 38 Capital Facilities Redevelopment
 30 00 State School Building Fund
 (Modernization) and Lease/Purchase
 40 00 Special Reserve Fund -
 Capital Projects
 53 26 Tax Override Fund - SSBF
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF MARCH 2017

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
000000768	7/1/2016	0100	COX COMMUNICATIONS	073	ANNUAL FOR INTERNET SERVICES	\$35,000.00
					INCREASED ANNUAL AMOUNT	\$24,361.85
					NEW TOTAL	\$59,361.85
000000828	7/6/2016	0100	WASTE MANAGEMENT	064	ANNUAL PO FOR REFUSE REMOVAL	\$41,488.00
					INCREASED ANNUAL AMOUNT	\$5,900.00
					NEW TOTAL	\$47,388.00
000000840	7/6/2016	0100	CALIFORNIA ELEC. SUPPLY	075	ANNUAL PO FOR ELECTRICAL SUPPLIES	\$4,000.00
					INCREASED ANNUAL AMOUNT	\$2,500.00
					NEW TOTAL	\$6,500.00
000000846	7/6/2016	0100	G&K SERVICES	075	ANNUAL PO UNIFORM SERVICES	\$3,755.00
					INCREASED ANNUAL AMOUNT	\$1,700.00
					NEW TOTAL	\$5,455.00
000000849	7/6/2016	0100	PACWEST AIR FILTER LLC	075	ANNUAL PO FOR HVAC FILTERS FOR DISTRICT	\$5,000.00
					INCREASED ANNUAL AMOUNT	\$5,200.00
					NEW TOTAL	\$10,200.00
000000855	7/6/2016	0100	VALLEY INDUSTRIAL SPECIALTIES	075	ANNUAL PO PLUMBING SUPPLIES FOR DIST.	\$2,000.00
					INCREASED ANNUAL AMOUNT	\$2,000.00
					NEW TOTAL	\$4,000.00
000000856	7/7/2016	0100	SRM CONTRACTING & PAVING	077	DRIVEWAY & GUTTER REPLACEMENT AT CH	\$5,189.20
					CHANGE ORDER ISSUED	\$3,885.09
					NEW TOTAL	\$9,074.29
000000869	7/8/2016	0100	PRO-ED INC	067	ANNUAL PO FOR PROTOCOLS	\$3,000.00
					INCREASED ANNUAL AMOUNT	\$348.24
					NEW TOTAL	\$3,348.24
921-924	7/27/2016	0100	DS SERVICES (SPARKLETTS)	064	ANNUAL PO'S FOR DRINKING WATER	\$3,030.00
					INCREASED ANNUAL AMOUNT	\$395.00
					NEW TOTAL	\$3,425.00
000000929	7/27/2016	0100	EWING IRRIGATION PRODUCTS	075	ANNUAL PO FOR IRRIGATION SUPPLIES	\$20,000.00
					INCREASED ANNUAL AMOUNT	\$3,000.00
					NEW TOTAL	\$23,000.00
000000938	7/27/2016	0100	STATE OF CALIFORNIA	065	ANNUAL FOR FINGERPRINTING SERVICES	\$4,000.00
					INCREASED ANNUAL AMOUNT	\$3,500.00

					NEW TOTAL	\$7,500.00
000000942	7/27/2016	0100	ATKINSON, ANDELSON, LOYA, RUUD	065	ANNUAL LEGAL SERVICES	\$10,000.00
					INCREASED ANNUAL AMOUNT	\$7,892.81
					NEW TOTAL	\$17,892.81
000001417	9/26/2016	0100	KYOCERA	008	ANNUAL PO FOR RISO COPIER AT C.O.	\$1,750.00
					INCREASED ANNUAL AMOUNT	\$1,000.00
					NEW TOTAL	\$2,750.00
000001566	10/13/2016	0100	CLARK SECURITY PRODUCTS	075	ANNUAL PO FOR HARDWARE/LOCK SUPPLIES	\$3,000.00
					INCREASED ANNUAL AMOUNT	\$3,000.00
					NEW TOTAL	\$6,000.00
000002042	12/13/2016	0100	DAVE BANG ASSOCIATES	075	WOOD FIBER - FITNESS FIELD AT PRIDE	\$6,476.29
					ADDED ADD'L WOOD FIBER	\$1,930.48
					NEW TOTAL	\$8,406.77
000002043	12/13/2016	0100	WEBB-CLEFF ARCHITECTURE	077	DROPS GRANT SVCS; DESIGN/PLANNING	\$49,500.00
					ADDED BOARD APPR'D TIME & MATERIALS	\$131,580.00
					NEW TOTAL	\$181,080.00
000002195	1/11/2017	0100	CLASSICS FOR KIDS	009	FIELD TRIP ADMISSIONS	\$846.00
					ADDED MORE ADMISSIONS	\$204.00
					NEW TOTAL	\$1,050.00
000002588	3/6/2017	0100	BIO CORPORATION	006	SCIENCE SUPPLIES	\$124.45
					ADDED SHIPPING CHARGE	\$21.71
					NEW TOTAL	\$146.16
000002666	3/16/2017	0100	US SCHOOL SUPPLY INC.	004	PE SUPPLIES	\$42.94
					ADDED SHIPPING CHARGE	\$12.95
					NEW TOTAL	\$55.89

**PURCHASE ORDER LISTING
MARCH 2017
BY SITE**

PO NBR	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000002611	3/8/2017	SEHI COMPUTER PRODUCTS INC	REPL. LAMP FOR PROJECTOR - PD	0100	\$ 241.32	002	PEPPER DRIVE SCHOOL
0000002637	3/15/2017	CLASSICS FOR KIDS	ADMISSIONS	0100	\$ 564.00	002	PEPPER DRIVE SCHOOL
0000002691	3/20/2017	WAYFAIR SUPPLY LLC	FURNITURE -PD	0100	\$ 1,318.77	002	PEPPER DRIVE SCHOOL
0000002692	3/20/2017	IKEA - SAN DIEGO STORE	FURNITURE - PD	0100	\$ 2,706.54	002	PEPPER DRIVE SCHOOL
0000002709	3/22/2017	ORIENTAL TRADING COMPANY INC	SUPPLIES	0100	\$ 91.48	002	PEPPER DRIVE SCHOOL
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 124.36	002	PEPPER DRIVE SCHOOL
0000002752	3/27/2017	BOOMERS! EL CAJON	ADMISSIONS	0100	\$ 1,792.00	002	PEPPER DRIVE SCHOOL
0000002753	3/27/2017	SEHI COMPUTER PRODUCTS INC	REPL LAMP FOR PROJECTOR - PD	0100	\$ 241.32	002	PEPPER DRIVE SCHOOL
0000002770	3/30/2017	SEE'S CANDY SHOPS INC	FUNDRAISER - PD	0100	\$ 4,078.40	002	PEPPER DRIVE SCHOOL
			TOTAL		\$ 11,158.19	002	PEPPER DRIVE SCHOOL
0000002575	3/2/2017	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$ 51.63	003	CARLTON HILLS SCHOOL
0000002576	3/2/2017	US GAMES	PE SUPPLIES	0100	\$ 1,004.08	003	CARLTON HILLS SCHOOL
0000002577	3/2/2017	AMAZON.COM	PE SUPPLIES	0100	\$ 320.87	003	CARLTON HILLS SCHOOL
0000002582	3/2/2017	THE ACADEMY OF SCHOLASTIC BROADCASTING	CLASSROOM MATERIALS	0100	\$ 86.10	003	CARLTON HILLS SCHOOL
0000002592	3/6/2017	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$ 86.11	003	CARLTON HILLS SCHOOL
0000002593	3/6/2017	US GAMES	PE SUPPLIES	0100	\$ 964.38	003	CARLTON HILLS SCHOOL
0000002594	3/6/2017	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	0100	\$ 279.82	003	CARLTON HILLS SCHOOL
0000002595	3/6/2017	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$ 59.74	003	CARLTON HILLS SCHOOL
0000002596	3/6/2017	JUNIOR ACHIEVEMENT	ADMISSIONS	0100	\$ 1,092.00	003	CARLTON HILLS SCHOOL
0000002622	3/14/2017	GOBULK.COM	CLASSROOM SUPPLIES	0100	\$ 127.15	003	CARLTON HILLS SCHOOL
0000002623	3/14/2017	US GAMES	PE SUPPLIES	0100	\$ 1,314.09	003	CARLTON HILLS SCHOOL
0000002624	3/14/2017	AMAZON.COM	PE SUPPLIES	0100	\$ 96.91	003	CARLTON HILLS SCHOOL
0000002628	3/14/2017	LAKESHORE LEARNING MATERIALS	PE SUPPLIES	0100	\$ 30.85	003	CARLTON HILLS SCHOOL
0000002629	3/14/2017	LAKESHORE LEARNING MATERIALS	PE SUPPLIES	0100	\$ 50.28	003	CARLTON HILLS SCHOOL
0000002630	3/14/2017	LAKESHORE LEARNING MATERIALS	PE SUPPLIES	0100	\$ 78.56	003	CARLTON HILLS SCHOOL
0000002654	3/16/2017	DELL MARKETING L.P.	SUPPLIES FOR PRINTER - CH	0100	\$ 40.93	003	CARLTON HILLS SCHOOL
0000002668	3/16/2017	AMAZON.COM	SUPPLIES	0100	\$ 50.34	003	CARLTON HILLS SCHOOL
0000002671	3/17/2017	DELL MARKETING L.P.	LAPTOPS	0100	\$ 1,923.04	003	CARLTON HILLS SCHOOL
0000002695	3/20/2017	CHICO BAG	FUNDRAISER - CH	0100	\$ 1,207.50	003	CARLTON HILLS SCHOOL
0000002705	3/22/2017	TOLEDO PHYSICAL EDUCATION SUPPLY	PE SUPPLIES	0100	\$ 74.61	003	CARLTON HILLS SCHOOL
0000002725	3/23/2017	A. P. GENERAL CORPORATION	MAIN CONTRACTOR - SHADE STRUCT	2538	\$ 76,900.00	003	CARLTON HILLS SCHOOL
0000002726	3/23/2017	HENDRIX CALIFORNIA SCHOOL CONST. SVCS	IOR FOR SHADE STRUCTURES	2538	\$ 4,090.00	003	CARLTON HILLS SCHOOL
0000002727	3/23/2017	NINYO & MOORE	TESTING SVCS - SHADE SHELTERS	2538	\$ 2,984.40	003	CARLTON HILLS SCHOOL
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 24.57	003	CARLTON HILLS SCHOOL
0000002734	3/23/2017	AMAZON.COM	CLASSROOM MATERIALS	0100	\$ 107.69	003	CARLTON HILLS SCHOOL
0000002747	3/24/2017	HEINEMANN	CLASSROOM SUPPLIES	0100	\$ 116.61	003	CARLTON HILLS SCHOOL
0000002769	3/30/2017	DAVE BANG ASSOCIATES INC	OUTDOOR BENCHES - CH	0100	\$ 832.50	003	CARLTON HILLS SCHOOL
0000002785	3/31/2017	US GAMES	PE SUPPLIES	0100	\$ 1,911.26	003	CARLTON HILLS SCHOOL
			TOTAL		\$ 95,906.02	003	CARLTON HILLS SCHOOL
0000002648	3/15/2017	ORIENTAL TRADING COMPANY INC	SUPPLIES	0100	\$ 176.50	004	SYCAMORE CANYON SCH
0000002659	3/16/2017	RHODE ISLAND NOVELTY	SUPPLIES	0100	\$ 77.05	004	SYCAMORE CANYON SCH
0000002660	3/16/2017	SCHOOL SPECIALTY, INC	PE SUPPLIES	0100	\$ 163.47	004	SYCAMORE CANYON SCH
0000002665	3/16/2017	IMAGESTUFF.COM	STUDENT INCENTIVES	0100	\$ 208.25	004	SYCAMORE CANYON SCH
0000002666	3/16/2017	US SCHOOL SUPPLY INC	SUPPLIES	0100	\$ 42.94	004	SYCAMORE CANYON SCH
0000002724	3/22/2017	HOME DEPOT COMMERCIAL ACCOUNT	GARDEN SUPPLIES - SC	0100	\$ 378.04	004	SYCAMORE CANYON SCH
0000002725	3/23/2017	A. P. GENERAL CORPORATION	MAIN CONTRACTOR - SHADE STRUCT	2538	\$ 55,400.00	004	SYCAMORE CANYON SCH

0000002726	3/23/2017	HENDRIX CALIFORNIA SCHOOL CONST. SVCS	IOR FOR SHADE STRUCTURES	2538	\$	4,090.00	004	SYCAMORE CANYON SCH
0000002727	3/23/2017	NINYO & MOORE	TESTING SVCS - SHADE SHELTERS	2538	\$	2,984.40	004	SYCAMORE CANYON SCH
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	125.32	004	SYCAMORE CANYON SCH
0000002746	3/24/2017	KANKAKEE SPIKEBALL INC.	LATEX FREE SPORTS EQUIP	0100	\$	70.04	004	SYCAMORE CANYON SCH
0000002761	3/29/2017	AMAZON.COM	OTTER CARES GRANT - SC	0100	\$	2,492.00	004	SYCAMORE CANYON SCH
0000002766	3/30/2017	CASCADE DRILLING, L.P.	WELL PROJECT - SC	4000	\$	141,500.00	004	SYCAMORE CANYON SCH
			TOTAL			\$207,708.01	004	SYCAMORE CANYON SCH
0000002580	3/2/2017	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$	3,000.00	005	PROSPECT AVENUE SCH
0000002591	3/6/2017	FINELINE GRAFIX	PRIDE DECALS	0100	\$	355.58	005	PROSPECT AVENUE SCH
0000002609	3/7/2017	LEGOLAND CALIFORNIA	ADMISSIONS	0100	\$	1,676.00	005	PROSPECT AVENUE SCH
0000002633	3/14/2017	DEMCO INC	SUPPLIES	0100	\$	241.79	005	PROSPECT AVENUE SCH
0000002657	3/16/2017	AMAZON.COM	PE SUPPLIES	0100	\$	1,557.85	005	PROSPECT AVENUE SCH
0000002703	3/21/2017	HEATHER OGLE	FUNDRAISER - PA	0100	\$	387.91	005	PROSPECT AVENUE SCH
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	267.94	005	PROSPECT AVENUE SCH
0000002737	3/23/2017	CLARK SECURITY PRODUCTS,	LOCK SUPPLIES	0100	\$	128.37	005	PROSPECT AVENUE SCH
0000002749	3/24/2017	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	154.90	005	PROSPECT AVENUE SCH
0000002751	3/27/2017	ADVERTISING EDGE INC	T-SHIRTS	0100	\$	167.95	005	PROSPECT AVENUE SCH
0000002768	3/30/2017	ZOOLOGICAL SOCIETY OF	ADMISSIONS	0100	\$	150.00	005	PROSPECT AVENUE SCH
0000002777	3/30/2017	AMERICAN HEART ASSOCIATION	JUMP ROPE FOR HEART DONATION	0100	\$	676.00	005	PROSPECT AVENUE SCH
0000002788	3/31/2017	TROXELL COMMUNICATIONS INC	PROJECTOR	0100	\$	645.42	005	PROSPECT AVENUE SCH
			TOTAL			\$ 9,409.71	005	PROSPECT AVENUE SCH
0000002587	3/6/2017	REALLY GOOD STUFF INC	GRADUATION CAPS	0100	\$	68.09	006	CAJON PARK SCHOOL
0000002588	3/6/2017	BIO CORPORATION	SCIENCE SUPPLIES	0100	\$	124.45	006	CAJON PARK SCHOOL
0000002655	3/16/2017	DELL MARKETING L.P.	TONER FOR CP	0100	\$	1,144.32	006	CAJON PARK SCHOOL
0000002662	3/16/2017	SAN DIEGO NAT'L HISTORY MUSEUM	ADMISSIONS	0100	\$	800.00	006	CAJON PARK SCHOOL
0000002725	3/23/2017	A. P. GENERAL CORPORATION	MAIN CONTRACTOR - SHADE STRUCT	2538	\$	109,900.00	006	CAJON PARK SCHOOL
0000002726	3/23/2017	HENDRIX CALIFORNIA SCHOOL CONST. SVCS	IOR FOR SHADE STRUCTURES	2538	\$	4,090.00	006	CAJON PARK SCHOOL
0000002727	3/23/2017	NINYO & MOORE	TESTING SVCS - SHADE SHELTERS	2538	\$	2,984.40	006	CAJON PARK SCHOOL
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	19.38	006	CAJON PARK SCHOOL
0000002755	3/27/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	810.00	006	CAJON PARK SCHOOL
0000002771	3/30/2017	PELLETS, INC.	SCIENCE SUPPLIES	0100	\$	81.34	006	CAJON PARK SCHOOL
0000002782	3/30/2017	LOWE'S STORE #1661	SUPPLIES - CP WORK ORDER	0100	\$	29.45	006	CAJON PARK SCHOOL
			TOTAL			\$120,051.43	006	CAJON PARK SCHOOL
0000002590	3/6/2017	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	0100	\$	53.34	007	CHET F HARRITT SCH
0000002625	3/14/2017	US GAMES	PE SUPPLIES	0100	\$	1,328.82	007	CHET F HARRITT SCH
0000002667	3/16/2017	SEA WORLD OF CALIFORNIA	ADMISSIONS	0100	\$	668.75	007	CHET F HARRITT SCH
0000002670	3/17/2017	4ALLPROMOS	PE CLOTHES	0100	\$	305.87	007	CHET F HARRITT SCH
0000002725	3/23/2017	A. P. GENERAL CORPORATION	MAIN CONTRACTOR - SHADE STRUCT	2538	\$	73,900.00	007	CHET F HARRITT SCH
0000002726	3/23/2017	HENDRIX CALIFORNIA SCHOOL CONST. SVCS	IOR FOR SHADE STRUCTURES	2538	\$	4,090.00	007	CHET F HARRITT SCH
0000002727	3/23/2017	NINYO & MOORE	TESTING SVCS - SHADE SHELTERS	2538	\$	2,984.40	007	CHET F HARRITT SCH
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	184.61	007	CHET F HARRITT SCH
0000002738	3/23/2017	SAFE-T-LITE	SAFETY MATERIALS	0100	\$	207.84	007	CHET F HARRITT SCH
0000002758	3/28/2017	DELL MARKETING L.P.	TONER & DRUM - CFH	0100	\$	225.18	007	CHET F HARRITT SCH
			TOTAL			\$ 83,948.81	007	CHET F HARRITT SCH
0000002586	3/6/2017	LOWE'S STORE #1661	ART SUPPLIES - CO	0100	\$	215.46	008	CARLTON OAKS SCHOOL
0000002589	3/6/2017	LEARNING RESOURCES	CLASSROOM SUPPLIES	0100	\$	40.23	008	CARLTON OAKS SCHOOL
0000002618	3/10/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR CO	0100	\$	14.83	008	CARLTON OAKS SCHOOL
0000002649	3/16/2017	IDENT-A-KID SERVICES OF AMERICA, INC	OFFICE SUPPLIES	0100	\$	106.89	008	CARLTON OAKS SCHOOL
0000002675	3/17/2017	OFFICEMAX CONTRACT INC	SUPPLIES	0100	\$	68.88	008	CARLTON OAKS SCHOOL
0000002704	3/22/2017	WORLD'S FINEST CHOCOLATE	FUNDRAISER - CO	0100	\$	3,150.00	008	CARLTON OAKS SCHOOL
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	239.13	008	CARLTON OAKS SCHOOL

0000002741	3/23/2017	UNITED PARCEL SERVICE	SHIPPING CHARGES	0100	\$	20.32	008	CARLTON OAKS SCHOOL
0000002775	3/30/2017	LEE HINTZ PIANO SERVICE	REPAIR SERVICES	0100	\$	165.00	008	CARLTON OAKS SCHOOL
			TOTAL		\$	4,020.74	008	CARLTON OAKS SCHOOL
0000002569	3/1/2017	DELL MARKETING L.P.	LAPTOPS - RS	0100	\$	28,845.55	009	RIO SECO SCHOOL
0000002661	3/16/2017	HEINEMANN	CLASSROOM SUPPLIES	0100	\$	370.57	009	RIO SECO SCHOOL
0000002664	3/16/2017	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$	853.83	009	RIO SECO SCHOOL
0000002672	3/17/2017	CITY OF SANTEE	EOY ACTIVITY DEPOSIT	0100	\$	500.00	009	RIO SECO SCHOOL
0000002673	3/17/2017	CITY OF SANTEE	EOY PROMOTION - RS	0100	\$	165.00	009	RIO SECO SCHOOL
0000002675	3/17/2017	OFFICEMAX CONTRACT INC	SUPPLIES	0100	\$	163.60	009	RIO SECO SCHOOL
0000002725	3/23/2017	A. P. GENERAL CORPORATION	MAIN CONTRACTOR - SHADE STRUCT	2538	\$	109,900.00	009	RIO SECO SCHOOL
0000002726	3/23/2017	HENDRIX CALIFORNIA SCHOOL CONST. SVCS	IOR FOR SHADE STRUCTURES	2538	\$	4,090.00	009	RIO SECO SCHOOL
0000002727	3/23/2017	NINYO & MOORE	TESTING SVCS - SHADE SHELTERS	2538	\$	2,984.40	009	RIO SECO SCHOOL
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	36.61	009	RIO SECO SCHOOL
			TOTAL		\$	147,909.56	009	RIO SECO SCHOOL
0000002604	3/6/2017	CLARK SECURITY PRODUCTS,	LOCK SUPPLIES - HC	0100	\$	384.16	010	HILL CREEK SCHOOL
0000002610	3/7/2017	JUNIOR ACHIEVEMENT	ADMISSIONS	0100	\$	1,701.00	010	HILL CREEK SCHOOL
0000002669	3/16/2017	AMAZON.COM	PE EQUIPMENT	0100	\$	646.39	010	HILL CREEK SCHOOL
0000002675	3/17/2017	OFFICEMAX CONTRACT INC	SUPPLIES	0100	\$	480.21	010	HILL CREEK SCHOOL
0000002679	3/17/2017	LAKESIDE EQUIPMENT SALES AND	EQUIPMENT RENTAL	0100	\$	45.60	010	HILL CREEK SCHOOL
0000002681	3/17/2017	DUNN EDWARDS CORPORATION	PAINT SUPPLIES	0100	\$	278.29	010	HILL CREEK SCHOOL
0000002693	3/20/2017	SCHOOL FURNITURE DEPOT	CLASSROOM FURNITURE	0100	\$	1,073.70	010	HILL CREEK SCHOOL
0000002706	3/22/2017	REUBEN H FLEET SCIENCE CENTER	ASSEMBLY FEES	0100	\$	382.56	010	HILL CREEK SCHOOL
0000002739	3/23/2017	SUPERIOR READY MIX CONCRETE	CONCRETE - HC WALL BALL	0100	\$	795.72	010	HILL CREEK SCHOOL
0000002763	3/29/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR HC BALL WALL	0100	\$	31.79	010	HILL CREEK SCHOOL
			TOTAL		\$	5,819.42	010	HILL CREEK SCHOOL
0000002599	3/6/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	1200	\$	225.00	012	STATE PRE-SCHOOL
0000002635	3/14/2017	SHARP REES-STEALY MEDICAL GROUP	HEALTHCARE SERVICES	1200	\$	113.00	012	STATE PRE-SCHOOL
			TOTAL		\$	338.00	012	STATE PRE-SCHOOL
0000002574	3/2/2017	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	0100	\$	220.00	015	ALTERNATIVE SCHOOL
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	176.78	015	ALTERNATIVE SCHOOL
0000002750	3/24/2017	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	0100	\$	451.00	015	ALTERNATIVE SCHOOL
			TOTAL		\$	847.78	015	ALTERNATIVE SCHOOL
0000002646	3/15/2017	DELL MARKETING L.P.	TONER	0100	\$	132.02	016	SANTEE SUCCESS
			TOTAL		\$	132.02	016	SANTEE SUCCESS
0000002694	3/20/2017	AASA MEMBERSHIP	MEMBERSHIP FEES	0100	\$	450.00	062	SUPERINTENDENT DEPT
0000002699	3/20/2017	SANTEE HISTORICAL SOCIETY	MEMBERSHIP FEES	0100	\$	150.00	062	SUPERINTENDENT DEPT
			TOTAL		\$	600.00	062	SUPERINTENDENT DEPT
0000002572	3/1/2017	PORTABLE STORAGE CORP	STORAGE RENTAL UNITS - DO PROJ	1400	\$	1,114.00	064	BUSINESS SERVICES
0000002578	3/2/2017	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS MONITORING SVC - DO	1400	\$	8,975.00	064	BUSINESS SERVICES
0000002581	3/2/2017	HENDRIX CALIFORNIA SCHOOL CONST. SVCS	IOR SVCS - DO PROJ.	1400	\$	16,300.00	064	BUSINESS SERVICES
0000002614	3/10/2017	DATTEL SYSTEMS	WIRING - DO HVAC PROJECT	1400	\$	12,637.73	064	BUSINESS SERVICES
0000002615	3/10/2017	SOUTH COAST COPY SYSTEMS	COPIER MOVES - DO HVAC PROJ.	1400	\$	200.00	064	BUSINESS SERVICES
0000002653	3/16/2017	US BANK	ADMIN FEES	0100	\$	500.00	064	BUSINESS SERVICES
0000002658	3/16/2017	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERIES	0100	\$	100.25	064	BUSINESS SERVICES
0000002710	3/22/2017	AT&T / CALNET3	DISTRICT PHONE CHARGES	0100	\$	4,409.30	064	BUSINESS SERVICES
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	1,292.18	064	BUSINESS SERVICES
			TOTAL		\$	45,528.46	064	BUSINESS SERVICES
0000002647	3/15/2017	UPMC	ANNUAL - ACA BENEFITS	0100	\$	15,000.00	065	HUMAN RESOURCES
0000002700	3/20/2017	ATKINSON, ANDELSON, LOYA, RUUD	LEGAL SERVICES	0100	\$	3,855.00	065	HUMAN RESOURCES
			TOTAL		\$	18,855.00	065	HUMAN RESOURCES
0000002598	3/6/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	100.00	066	EDUCATIONAL SERVICES

0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	759.61	066	EDUCATIONAL SERVICES
0000002786	3/31/2017	UNIVERSITY OF SAN DIEGO	REGISTRATION FEES	0100	\$	900.00	066	EDUCATIONAL SERVICES
				TOTAL	\$	1,759.61	066	EDUCATIONAL SERVICES
0000002634	3/14/2017	ASELTINE SCHOOL	NPS	0100	\$	15,348.12	067	SPECIAL EDUCATION
0000002636	3/14/2017	SAN DIEGO CENTER FOR CHILDREN	NPS	0100	\$	15,100.00	067	SPECIAL EDUCATION
0000002644	3/15/2017	DELL MARKETING L.P.	TONER - CP	0100	\$	71.64	067	SPECIAL EDUCATION
0000002690	3/20/2017	APPLE INC	IPAD MINIS - SP. ED	0100	\$	852.22	067	SPECIAL EDUCATION
0000002729	3/23/2017	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	0100	\$	44.37	067	SPECIAL EDUCATION
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	165.60	067	SPECIAL EDUCATION
0000002756	3/27/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$	40.00	067	SPECIAL EDUCATION
				TOTAL	\$	31,621.95	067	SPECIAL EDUCATION
0000002650	3/16/2017	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS	0100	\$	1,000.00	068	EDUCATIONAL PROJECTS
0000002651	3/16/2017	JUNIOR LIBRARY GUILD	SUBSCRIPTIONS	0100	\$	229.88	068	EDUCATIONAL PROJECTS
0000002787	3/31/2017	JUNIOR LIBRARY GUILD	LIBRARIAN SUPPLIES - SC	0100	\$	317.87	068	EDUCATIONAL PROJECTS
				TOTAL	\$	1,547.75	068	EDUCATIONAL PROJECTS
0000002651	3/16/2017	JUNIOR LIBRARY GUILD	SUBSCRIPTIONS	0100	\$	29.32	071	DISTRICT LIBRARY
				TOTAL	\$	29.32	071	DISTRICT LIBRARY
0000002567	3/1/2017	DISCOUNT SCHOOL SUPPLY	CLASSROOM SUPPLIES FOR YALE	6300	\$	522.26	072	PROJECT SAFE
0000002568	3/1/2017	CITI CARDS /	SUPPLIES FOR YALE & PROJ. SAFE	6300	\$	369.78	072	PROJECT SAFE
0000002612	3/8/2017	SYSCO FOOD SERVICES OF	FOOD SUPPLIES - PROJ. SAFE	6300	\$	1,421.82	072	PROJECT SAFE
0000002613	3/9/2017	AMAZON.COM	PROJECT SAFE SUPPLIES	6300	\$	516.95	072	PROJECT SAFE
0000002631	3/14/2017	MAD SCIENCE OF SAN DIEGO	STUDENT WORKSHOP	6300	\$	1,215.00	072	PROJECT SAFE
0000002635	3/14/2017	SHARP REES-STEALY MEDICAL GROUP	HEALTHCARE SERVICES	6300	\$	113.00	072	PROJECT SAFE
0000002645	3/15/2017	SANTEE LAKES RECREATION	ADMISSIONS	6300	\$	345.00	072	PROJECT SAFE
0000002652	3/16/2017	SMART & FINAL	PROJECT SAFE SUPPLIES	6300	\$	100.00	072	PROJECT SAFE
0000002663	3/16/2017	LAKESHORE	SUPPLIES FOR YALE	6300	\$	250.00	072	PROJECT SAFE
0000002696	3/20/2017	FORDYCE CONSTRUCTION INC	ROOF REPAIRS-CFH PORTABLE(PS)	6300	\$	909.00	072	PROJECT SAFE
0000002728	3/23/2017	CITI CARDS /	SUPPLIES FOR PROJECT SAFE	6300	\$	639.19	072	PROJECT SAFE
0000002728	3/23/2017	CITI CARDS /	SUPPLIES FOR PROJECT SAFE	6300	\$	258.40	072	PROJECT SAFE
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	6300	\$	140.84	072	PROJECT SAFE
0000002745	3/24/2017	SEE'S CANDY SHOPS INC	FUNDRAISER - YALE	6300	\$	1,915.96	072	PROJECT SAFE
0000002748	3/24/2017	SMART & FINAL	SUPPLIES FOR PROJECT SAFE	6300	\$	75.00	072	PROJECT SAFE
0000002759	3/28/2017	SYSCO FOOD SERVICES OF	PROJECT SAFE FOOD SUPPLIES	6300	\$	1,398.32	072	PROJECT SAFE
0000002762	3/29/2017	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR PROJECT SAFE	6300	\$	127.34	072	PROJECT SAFE
0000002767	3/30/2017	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR PROJ. SAFE	6300	\$	203.49	072	PROJECT SAFE
0000002772	3/30/2017	LAKESHORE LEARNING MATERIALS	SUPPLIES FOR PROJ. SAFE	6300	\$	445.67	072	PROJECT SAFE
0000002773	3/30/2017	SMART & FINAL	PROJ. SAFE SUPPLIES	6300	\$	250.00	072	PROJECT SAFE
0000002774	3/30/2017	SMART & FINAL	PROJ. SAFE SUPPLIES	6300	\$	250.00	072	PROJECT SAFE
0000002776	3/30/2017	CDW GOVERNMENT INC	PRINTER SUPPLIES - ERC	6300	\$	306.92	072	PROJECT SAFE
0000002789	3/31/2017	SMART & FINAL	SUPPLIES FOR YALE	6300	\$	500.00	072	PROJECT SAFE
				TOTAL	\$	12,273.94	072	PROJECT SAFE
0000002621	3/14/2017	COX COMMUNICATIONS	INTERNET SERVICES	0100	\$	8,219.70	073	TECHNOLOGY SERVICES
0000002632	3/14/2017	ISQUAD REPAIR	IPHONE REPAIRS	0100	\$	179.00	073	TECHNOLOGY SERVICES
0000002707	3/22/2017	SEHI COMPUTER PRODUCTS INC	LAPTOP REPAIR SERVICES	0100	\$	160.27	073	TECHNOLOGY SERVICES
0000002708	3/22/2017	SEHI COMPUTER PRODUCTS INC	LAPTOP REPAIR SERVICES	0100	\$	315.49	073	TECHNOLOGY SERVICES
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	656.63	073	TECHNOLOGY SERVICES
0000002757	3/27/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	75.00	073	TECHNOLOGY SERVICES
0000002765	3/29/2017	SOLAR WINDS	NETWORK EQUIPMENT	0100	\$	5,820.00	073	TECHNOLOGY SERVICES
				TOTAL	\$	15,426.09	073	TECHNOLOGY SERVICES
0000002627	3/14/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	104.08	074	OPERATIONS/CUSTODIAL
0000002656	3/16/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	324.86	074	OPERATIONS/CUSTODIAL

			TOTAL	\$ 428.94	074	OPERATIONS/CUSTODIAL
0000002601	3/6/2017	NORTHEAST LOCK CORP.	LOCK/KEY SUPPLIES	0100	\$ 227.56	075 MAINTENANCE
0000002602	3/6/2017	CITY ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	0100	\$ 7.11	075 MAINTENANCE
0000002603	3/6/2017	ENNIS INC	SUPPLIES FOR SUMMIT SITE	0100	\$ 189.64	075 MAINTENANCE
0000002607	3/6/2017	AMERICAN FENCE COMPANY	FENCING MATERIALS	0100	\$ 188.56	075 MAINTENANCE
0000002616	3/10/2017	DRAIN PROS INC	2ND FLOOD EMER SVC-CP, CO, PD	0100	\$ 865.00	075 MAINTENANCE
0000002617	3/10/2017	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF AT CAJON PARK	0100	\$ 692.02	075 MAINTENANCE
0000002620	3/10/2017	MASON'S SAW & LAWNMOWER SERVICE, INC.	EQUIPMENT REPAIRS	0100	\$ 251.67	075 MAINTENANCE
0000002677	3/17/2017	GEARY PACIFIC SUPPLY	HVAC EQUIPMENT - CFH	0100	\$ 4,168.64	075 MAINTENANCE
0000002678	3/17/2017	ALLSTATE SIGN & PLAQUE CORP	SIGNS	0100	\$ 254.21	075 MAINTENANCE
0000002680	3/17/2017	CITY ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	0100	\$ 161.36	075 MAINTENANCE
0000002681	3/17/2017	DUNN EDWARDS CORPORATION	PAINT SUPPLIES	0100	\$ 105.72	075 MAINTENANCE
0000002682	3/17/2017	DIXIELINE LUMBER COMPANY	HARDWARE/DOOR-LOCK SUPPLIES	0100	\$ 288.42	075 MAINTENANCE
0000002683	3/17/2017	GRAINGER	ELECTRICAL SUPPLIES	0100	\$ 14.26	075 MAINTENANCE
0000002684	3/17/2017	GB'S FENCE COMPANY	EMERGENCY FENCING REPAIRS-SC	0100	\$ 4,725.00	075 MAINTENANCE
0000002686	3/20/2017	ATI	JAN. 2017 FLOOD - EMER SERVICE	0100	\$ 25,445.75	075 MAINTENANCE
0000002687	3/20/2017	ATI	JAN 2017 FLOOD PD EMER SERVICE	0100	\$ 8,863.70	075 MAINTENANCE
0000002688	3/20/2017	FERGUSON ENTERPRISES INC	JAN 2017 FLOOD - ERC / TECH	0100	\$ 54.85	075 MAINTENANCE
0000002697	3/20/2017	FORDYCE CONSTRUCTION INC	STUCCO REPAIRS - PD	0100	\$ 12,700.00	075 MAINTENANCE
0000002732	3/23/2017	HOME DEPOT COMMERCIAL ACCOUNT	EMERGENCY REPAIRS - PA	0100	\$ 95.44	075 MAINTENANCE
0000002733	3/23/2017	HOME DEPOT COMMERCIAL ACCOUNT	JAN. 2017 FLOOD - ERC	0100	\$ 14.50	075 MAINTENANCE
0000002735	3/23/2017	GB'S FENCE COMPANY	GATE RELOCATION - CH	0100	\$ 865.00	075 MAINTENANCE
0000002736	3/23/2017	GB'S FENCE COMPANY	EXTEND FENCING - PD	0100	\$ 995.00	075 MAINTENANCE
0000002738	3/23/2017	SAFE-T-LITE	SAFETY MATERIALS	0100	\$ 207.84	075 MAINTENANCE
0000002742	3/23/2017	ADVANCE PLUMBING CO	EMERGENCY REPAIRS - PA	0100	\$ 1,078.00	075 MAINTENANCE
0000002778	3/30/2017	ABABA BOLT	PLUMBING SUPPLIES	0100	\$ 39.40	075 MAINTENANCE
0000002779	3/30/2017	GRAINGER	ELECTRICAL SUPPLIES	0100	\$ 73.31	075 MAINTENANCE
0000002780	3/30/2017	LAKESIDE EQUIPMENT SALES AND	EMERG. REPAIRS - PA WATER MAIN	0100	\$ 571.08	075 MAINTENANCE
0000002781	3/30/2017	HOME DEPOT COMMERCIAL ACCOUNT	EMER SUP'S - WATER MAIN - PA	0100	\$ 49.65	075 MAINTENANCE
0000002784	3/30/2017	KRC ROCK INC	EMER. REPAIRS - PA WATER MAIN	0100	\$ 28.02	075 MAINTENANCE
0000002791	3/31/2017	DEPARTMENT OF GENERAL SERVICES	DSA PLAN CHECK FEES - CP/SDG&E	0100	\$ 310.30	075 MAINTENANCE
			TOTAL		\$ 63,531.01	075
0000002579	3/2/2017	A-Z BUS SALES, INC.	SUPPLIES FOR BUS REPAIRS	0100	\$ 513.30	076 TRANSPORTATION
0000002583	3/2/2017	VALLEY TRACTOR & EQUIPMENT	EQUIPMENT REPAIRS	0100	\$ 25.13	076 TRANSPORTATION
0000002583	3/2/2017	VALLEY TRACTOR & EQUIPMENT	EQUIPMENT REPAIRS	0100	\$ 2,650.12	076 TRANSPORTATION
0000002584	3/2/2017	GROSSMONT UNION HIGH SCHOOL DISTRICT	OUTSOURCED BUS SERVICES	0100	\$ 343.69	076 TRANSPORTATION
0000002605	3/6/2017	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLE REPAIRS	0100	\$ 65.78	076 TRANSPORTATION
0000002606	3/6/2017	TIRE CENTERS, LLC	TIRES FOR VEHICLES	0100	\$ 624.85	076 TRANSPORTATION
0000002608	3/6/2017	CREATIVE BUS SALES INC	BUS REPAIRS	0100	\$ 5,184.40	076 TRANSPORTATION
0000002626	3/14/2017	DELL MARKETING L.P.	COMPUTER	0100	\$ 650.06	076 TRANSPORTATION
0000002698	3/20/2017	SO CAL TRUCK	SUPPLIES FOR TRUCK REPAIRS	0100	\$ 122.84	076 TRANSPORTATION
0000002711	3/22/2017	TIRE CENTERS, LLC	TIRES FOR BUSES	0100	\$ 1,221.63	076 TRANSPORTATION
0000002712	3/22/2017	KIMBALL MIDWEST	SUPPLIES FOR TRANS. DEPT	0100	\$ 16.36	076 TRANSPORTATION
0000002713	3/22/2017	CUSTOM AUTO WRAP	TRUCK DECALS	0100	\$ 164.86	076 TRANSPORTATION
0000002714	3/22/2017	KIRKS RADIATOR	BUS REPAIRS	0100	\$ 1,345.79	076 TRANSPORTATION
0000002715	3/22/2017	INLAND KENWORTH (US) INC.	BUS REPAIRS	0100	\$ 371.04	076 TRANSPORTATION
0000002715	3/22/2017	INLAND KENWORTH (US) INC.	BUS REPAIRS	0100	\$ 193.94	076 TRANSPORTATION
0000002716	3/22/2017	BRIDGESTONE HOSEPOWER LLC	BUS LIFT REPAIRS	0100	\$ 609.94	076 TRANSPORTATION
0000002717	3/22/2017	SNAP-ON TOOLS	SHOP SUPPLIES	0100	\$ 115.29	076 TRANSPORTATION
0000002718	3/22/2017	SAN DIEGO FRICTION PRODUCTS	SUPPLIES FOR REPAIRS	0100	\$ 13.45	076 TRANSPORTATION
0000002719	3/22/2017	A-Z BUS SALES, INC.	SUPPLIES FOR BUS REPAIRS	0100	\$ 180.26	076 TRANSPORTATION

0000002720	3/22/2017	CALIFORNIA ENVIRONMENTAL SOLUTIONS INC	BUS REPAIRS	0100	\$	675.00	076	TRANSPORTATION
0000002721	3/22/2017	PECK'S HEAVY FRICTION INC	SUPPLIES FOR BUS REPAIRS	0100	\$	129.19	076	TRANSPORTATION
0000002722	3/22/2017	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES FOR VEHICLE REPAIRS	0100	\$	108.94	076	TRANSPORTATION
0000002723	3/22/2017	SCHOOL BUS PARTS COMPANY	SUPPLIES FOR BUS REPAIRS	0100	\$	30.78	076	TRANSPORTATION
0000002764	3/29/2017	CREATIVE BUS SALES INC	SUPPLIES FOR SP. ED BUS	0100	\$	675.97	076	TRANSPORTATION
0000002783	3/30/2017	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLE REPAIRS	0100	\$	63.56	076	TRANSPORTATION
0000002783	3/30/2017	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLE REPAIRS	0100	\$	263.95	076	TRANSPORTATION
				TOTAL		\$ 16,360.12	076	TRANSPORTATION
0000002570	3/1/2017	EWING IRRIGATION PRODUCTS	JAN. 2017 FLOOD REPAIRS	0100	\$	98.61	077	FACILITIES MODERNIZATIOI
0000002571	3/1/2017	HAWTHORNE MACHINERY CO	JAN. 2017 FLOOD REPAIRS	0100	\$	93.97	077	FACILITIES MODERNIZATIOI
0000002600	3/6/2017	BEST-RATE REPAIR CO INC	ON-SITE REPAIRS - CP	0100	\$	875.00	077	FACILITIES MODERNIZATIOI
0000002619	3/10/2017	HOME DEPOT COMMERCIAL ACCOUNT	TRANS. LOUNGE RE-MODEL	0100	\$	211.45	077	FACILITIES MODERNIZATIOI
0000002685	3/17/2017	BEST-RATE REPAIR CO INC	ON-SITE REPAIRS-CP	0100	\$	985.00	077	FACILITIES MODERNIZATIOI
0000002689	3/20/2017	KONICA MINOLTA BUSINESS	COPIER MOVES	0100	\$	800.00	077	FACILITIES MODERNIZATIOI
0000002731	3/23/2017	CLARIDGE PRODUCTS & EQUIPMENT, INC.	TACKABLE WALLS - PUBS	0100	\$	2,397.94	077	FACILITIES MODERNIZATIOI
0000002740	3/23/2017	SUNBELT RENTALS	EQUIPMENT RENTAL	0100	\$	763.86	077	FACILITIES MODERNIZATIOI
0000002754	3/27/2017	PACIFIC HVAC SERVICE	HVAC UNITS - ERC (PROP 39)	0100	\$	11,684.00	077	FACILITIES MODERNIZATIOI
0000002790	3/31/2017	CONCEPTS SCHOOL & OFFICE	LIBRARY SHELF SUPPLIES - PD	0100	\$	785.28	077	FACILITIES MODERNIZATIOI
				TOTAL		\$ 18,695.11	077	FACILITIES MODERNIZATIOI
0000002560	3/1/2017	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	1,745.55	078	WAREHOUSE
0000002561	3/1/2017	US GAMES	INVENTORY REPLENISHMENT	0100	\$	759.90	078	WAREHOUSE
0000002562	3/1/2017	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	4,086.99	078	WAREHOUSE
0000002563	3/1/2017	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	256.96	078	WAREHOUSE
0000002564	3/1/2017	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	1,396.44	078	WAREHOUSE
0000002573	3/2/2017	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	1,001.00	078	WAREHOUSE
0000002638	3/15/2017	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	163.78	078	WAREHOUSE
0000002639	3/15/2017	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	165.83	078	WAREHOUSE
0000002640	3/15/2017	MOORE MEDICAL CORP	INVENTORY REPLENISHMENT	0100	\$	445.05	078	WAREHOUSE
0000002641	3/15/2017	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	106.28	078	WAREHOUSE
0000002642	3/15/2017	RANCHO JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	323.25	078	WAREHOUSE
0000002643	3/15/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	859.09	078	WAREHOUSE
0000002701	3/20/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	488.75	078	WAREHOUSE
0000002744	3/24/2017	INTERBORO PACKAGING CORPORATION	INVENTORY REPLENISHMENT	0100	\$	373.68	078	WAREHOUSE
0000002760	3/29/2017	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	198.26	078	WAREHOUSE
				TOTAL		\$ 12,370.81	078	WAREHOUSE
0000002565	3/1/2017	MERRICK & ASSOCIATES	ENGINEERING SVCS - CNS BOILER	1300	\$	9,300.00	090	CENTRAL KITCHEN
0000002566	3/1/2017	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SAMPLING - CNS	1300	\$	1,590.00	090	CENTRAL KITCHEN
0000002676	3/17/2017	DAILY JOURNAL CORPORATION	AD FOR STEAM BOILER BID	1300	\$	81.37	090	CENTRAL KITCHEN
0000002730	3/23/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	1300	\$	278.29	090	CENTRAL KITCHEN
				TOTAL		\$ 11,249.66	090	CENTRAL KITCHEN
0000002702	3/21/2017	KELLY PAPER	PAPER FOR PUBLICATIONS	0100	\$	645.32	092	PUBLICATIONS
				TOTAL		\$ 645.32	092	PUBLICATIONS

\$938,172.78 **Grand Total**

Consent Item E.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
May 2, 2017

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve check #22460 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$65.18 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
04/12/17	22460	State Board of Equalization	Diesel Fuel Tax	63.76
		Total Checks Written		\$63.76
03/31/17		March Bank Fees		1.42
		Total to be Reimbursed		\$65.18
		Total to Deduct from Future Reimbursement		

Consent Item E.2.5. Acceptance of Donations
 Prepared by Karl Christensen
 May 2, 2017

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds for Enhancement of the Reading Lounge	\$500.00	Coastal Community Foundation – Eleanor and Robert Omahen Memorial Fund	Pepper Drive School
Funds to Support the Rio Seco Literacy Center	\$5,000.00	San Diego Scottish Rite Community Foundation	Rio Seco School
Funds for Field Trip Bus Transportation to Mission Trails Regional Park	\$170.00	Missional Trails Regional Park Foundation	Rio Seco School
Funds for Classroom Supplies	\$50.00	Wells Fargo Matching Gifts Program	Rio Seco School
Funds for Unpaid Child Nutrition Accounts	\$4,792.15	Riverview Community Church	Districtwide
TOTAL DONATIONS RECEIVED	\$10,512.15		

RECOMMENDATION:

It is recommended that the Board of Education accept the donations listed above for the District and authorize staff to send a letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations above are valued at \$10,512.15.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.5.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.6.

**Consultant / General Service Provider Report
May 2, 2017**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Susan Berkowitz	Consultant	Speech Consultation	5/2/17 - 6/30/17	\$135/hour (not to exceed \$1,000)	Special Education	Independent Contractor
San Diego Natural History Museum	General Service Provider	Mesozoic Mystery Workshops (onsite K-1 Field Trips: HC 6/27, SC 7/11, RS 7/25)	6/27/17 - 7/25/17	\$600 (not to exceed)	Project Safe/ASES	Independent Contractor
Joel Gandelman	General Service Provider	Ventriloquist Assembly for Summer Camp	08/01/17	\$600 (not to exceed)	OST Summer Camp	Independent Contractor
Angela Van Appelen	General Service Provider	Braille Transcriber	7/1/17 - 6/30/18	\$28/hour (not to exceed \$25,000)	VI Program	Employee

Consent Item E.2.7. Approval/Ratification of Expenditure Transactions
Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
May 2, 2017

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period March 1 through March 31, 2017.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 195 transactions totaling \$24,992.78 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.7.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170301	ABEL,CATHY	CHILD NUTRITION	WAL-MART #1917	7.51	Extension Cord
20170302	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	78.48	Gluten Free Foods
20170303	ABEL,CATHY	CHILD NUTRITION	WAL-MART #1917	4.98	Gluten-free food (37.28%)
20170303	ABEL,CATHY	CHILD NUTRITION	WAL-MART #1917	8.38	Extension cord (62.72%)
20170310	ABEL,CATHY	CHILD NUTRITION	RURAL KING COM	55.45	Mop Bucket
20170310	ABEL,CATHY	CHILD NUTRITION	THE WEBSTRAURANT STORE	167.54	Stainless Steel Cooling Rack
20170319	ABEL,CATHY	CHILD NUTRITION	THE HOME DEPOT #0673	70.01	Mop Bucket
20170324	ABEL,CATHY	CHILD NUTRITION	SEARS.COM 9300	36.80	Screw Driver Set
20170326	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS	25.87	Sign Holders
20170329	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	27.47	Gluten Free Food
20170330	ABEL,CATHY	CHILD NUTRITION	WAL-MART #1917	26.72	Refrigerator Cable Locks
				509.21	
20170305	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SOUTHWEST AIRLINES	1,397.28	Airfare for Board/Superintendent Legislative Visits in Sacramento,
20170308	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	10.00	Supplies for Board meeting/Meeting w/Principals
20170308	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	24.99	Supplies for Board meeting/Meeting with Principals
20170309	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	58.25	Supplies for Board meeting/Meeting with Principals
20170316	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PARTY CITY	56.41	Supplies for Annual LCAP Review
20170323	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	22.78	Student Forum/Board meeting supplies
20170329	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SDCSBA	150.00	Registration for Honoring Our Own event
20170329	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	HYATT HOTELS	963.92	Accommodations for Member Burns while attending NSBA Conference
20170331	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON MKTPLACE PMTS	93.89	Miscellaneous Board meeting supplies
				2,777.52	
20170303	BAKER,HOPE	OST PROGRAMS	TARGET 00014852	49.50	INSTRUCTIONAL ITEMS - PLAYBOOKS, GLUE STICKS
20170310	BAKER,HOPE	OST PROGRAMS	TARGET 00014852	70.03	OTHER/INSTRUCTIONAL - SPORTING GOODS, OFFICE SUPPLIES
				119.53	
20170309	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	EL CAJON BLUEPRINT & E	33.12	Blueprints (scan to PDF) - ERC/Repairs
20170319	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	EXP SANTEE BRANCH 015	136.84	Plumbing Supplies for plumbing repairs at Rio Seco School
20170323	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	THE KNOX COMPANY	743.48	School Safety - F.D. Knox Boxes
				913.44	
20170309	BENEDETTO,ANGELO	CARLTON HILLS	WAL-MART #1917	12.12	Print Student of the Month photos
20170310	BENEDETTO,ANGELO	CARLTON HILLS	WALMART.COM	203.29	Rain gear (boots and coats) for our Safety Patrol.
20170324	BENEDETTO,ANGELO	CARLTON HILLS	THE HOME DEPOT #0673	157.80	Trash cans for holding PE equipment and striping paint to paint the field.
20170328	BENEDETTO,ANGELO	CARLTON HILLS	SMARTFINAL92910909291	12.23	Refreshments for ELAC meeting.
				385.44	
20170305	BILLICK,JERI	SYCAMORE CANYON	SMART AND FINA10809291	62.95	Popcorn for perfect attendance popcorn recess - monthly reward
20170309	BILLICK,JERI	SYCAMORE CANYON	THE HOME DEPOT #0673	36.89	Rabbit protection netting for learning habitat garden beds
20170309	BILLICK,JERI	SYCAMORE CANYON	INT*IN *EAST COUNTY FE	82.02	Chicken food, oyster shells, meal worms
20170316	BILLICK,JERI	SYCAMORE CANYON	THE HOME DEPOT #0673	25.83	Rabbit protection netting for learning habitat garden beds
20170322	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	150.82	Wobble chairs for students with ADHD
				358.51	
20170309	BONSER,KRISTEN	HILL CREEK	TARGET 00014852	21.57	Classroom supplies for SPED
20170312	BONSER,KRISTEN	HILL CREEK	AMAZON.COM AMZN.COM/BI	85.53	Classroom materials - SDC
20170312	BONSER,KRISTEN	HILL CREEK	AMAZON MKTPLACE PMTS	239.90	Classroom headsets
20170312	BONSER,KRISTEN	HILL CREEK	AMAZON MKTPLACE PMTS	27.42	Electronic protection plan
20170313	BONSER,KRISTEN	HILL CREEK	AMAZON MKTPLACE PMTS	157.90	Classroom headsets
20170326	BONSER,KRISTEN	HILL CREEK	AMAZON MKTPLACE PMTS	69.99	Classroom supplies
20170327	BONSER,KRISTEN	HILL CREEK	AMAZON MKTPLACE PMTS	152.80	Classroom supplies SDC
				755.11	
20170306	BRASHER,PAMELA	OST PROGRAMS	LEGOLAND CALIFORNIA	2,600.00	YALE - FOR LEGOLAND TICKETS-ADMISSIONS
20170315	BRASHER,PAMELA	OST PROGRAMS	LAKESHORE LEARNING #52	34.47	OTHER/INSTRUCTIONAL-BUTTERFLY NURSERY
20170326	BRASHER,PAMELA	OST PROGRAMS	HOMEDEPOT.COM	38.73	OFFICE SUPPLIES-FOAM COMMERCIAL DOOR MAT
20170328	BRASHER,PAMELA	OST PROGRAMS	MICHAELS STORES 3851	147.80	INSTRUCTIONAL-SPRING BREAK SUPPLIES-GAMES, TOYS, ARTS/CRAFTS
20170328	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #3494	120.98	INSTRUCTIONAL-SPRING SUPPLIES-BASKETS, EGGS, ETC.
20170329	BRASHER,PAMELA	OST PROGRAMS	DOLLAR TREE	22.63	SPRING SUPPLIES-DIE CAST CARS FOR KIDS
20170329	BRASHER,PAMELA	OST PROGRAMS	DOLLAR TREE	65.73	SPRING BREAK SUPPLIES-GAMES, PUZZLES, BUTTON BAGS, PLAYING CARDS
20170331	BRASHER,PAMELA	OST PROGRAMS	RUBIO'S #249	106.67	ASES FOOD
20170331	BRASHER,PAMELA	OST PROGRAMS	99 CENTS ONLY STORES #	30.02	SPRING BREAK- EASTER GARDENING SUPPLIES
				3,167.03	
20170323	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	TST* STATEHOUSE	70.65	Lunch for Board/Supt during Legislative visits.
20170323	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	SO *NORCAL TRANSPOR	45.00	Transportation for Board/Supt during Legislative visits.
20170324	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	SAN DIEGO COUNTY RAA	45.00	Parking for Supt during Legislative visits.
20170324	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	SAN DIEGO COUNTY RAA	45.00	Parking for Board during Legislative visits.
20170326	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	PAW*SACRAMENTO SEDAN S	45.00	Transportation for Board/Supt during Legislative visits.
				250.65	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170303	HECK,TERRY	PRIDE ACADEMY	BEST BUY MHT 00015339	96.95	Video adapter for conference room
20170308	HECK,TERRY	PRIDE ACADEMY	COSTCO COM *ONLINE	251.45	Shelving for PE equipment - P. O'Connell
20170317	HECK,TERRY	PRIDE ACADEMY	GLOGSTER.COM	95.00	Software subscription - Jr. High
20170327	HECK,TERRY	PRIDE ACADEMY	GLOGSTER.COM	(95.00)	Software subscription - Jr. High - CANCELLED
20170329	HECK,TERRY	PRIDE ACADEMY	GROSSMONT THEATER	392.00	Jr. High Field Trip Incentive - Movie Admission
				740.40	
20170303	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	69.00	Ear probe covers for student thermometer.
20170306	HICKS,TYLENE	CHET F. HARRITT	ALS SPORT SHOP	26.93	Created a new plaque for our 50th celebration
20170308	HICKS,TYLENE	CHET F. HARRITT	AWARDS BY NAVAJO	24.05	Fixing and updating old plaques that celebrate our students and staff.
20170309	HICKS,TYLENE	CHET F. HARRITT	SP * WWW.GOBULK.COM	205.21	Student earbuds to use for testing.
20170310	HICKS,TYLENE	CHET F. HARRITT	PP*DAVEBURGESSCONSULTI	20.00	"Innovators Mindset", A book for staff PD.
20170310	HICKS,TYLENE	CHET F. HARRITT	LAKESHORE LEARNING MAT	41.71	Beginner & Intermediate Reading Trackers
20170310	HICKS,TYLENE	CHET F. HARRITT	SCHOOL OUTFITTERS	105.98	Pack of 10 headphones for student testing
20170319	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	36.85	Northwestern Wildcats large college flag for a middle school class.
20170319	HICKS,TYLENE	CHET F. HARRITT	AMAZON.COM	54.78	Fax cartridges.
20170321	HICKS,TYLENE	CHET F. HARRITT	MICHAELS STORES 3256	127.90	Supplies for our 50th celebration student project.
20170322	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	29.65	Storage containers
20170322	HICKS,TYLENE	CHET F. HARRITT	THE HOME DEPOT #0673	86.20	Tiles for 50th celebration student project.
20170322	HICKS,TYLENE	CHET F. HARRITT	PARTY CITY	57.99	Supplies for 50th celebration.
20170324	HICKS,TYLENE	CHET F. HARRITT	OFFICE DEPOT #908	43.10	Sharpies for 50th celebration project and specialty paper for 50th celebration.
20170327	HICKS,TYLENE	CHET F. HARRITT	DOLLAR TREE	43.10	Table cloths for 50th celebration
				972.45	
20170309	HOHIMER,KAREN	PEPPER DRIVE	AMAZON MKTPLACE PMTS	202.93	Incentives for Leprechaun Run Fundraiser
20170312	HOHIMER,KAREN	PEPPER DRIVE	AMAZON MKTPLACE PMTS	19.31	Incentives for Leprechaun Run Fundraiser
20170321	HOHIMER,KAREN	PEPPER DRIVE	AUTONOMOUS INC.	510.95	Chairs for Pepper Drive Reading Lounge
				733.19	
20170321	HOOKS,TED A	PEPPER DRIVE	WRISTBANDCOMWRISTBAND	187.90	Wristbands for Kindness Challenge (donations)
20170321	HOOKS,TED A	PEPPER DRIVE	AUTONOMOUS INC.	510.95	Materials for Reading Lounge (fundraiser)
20170326	HOOKS,TED A	PEPPER DRIVE	BARNES & NOBLE #2135	79.97	Student Incentive (donations)
20170328	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	16.00	Materials for Reading Lounge (fundraiser)
20170328	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	19.49	Materials for Reading Lounge (fundraiser)
20170328	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	19.06	Materials for Reading Lounge (fundraiser)
20170328	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	18.00	Materials for Reading Lounge (fundraiser)
20170328	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM	54.68	Study Carrels for Classroom (general)
20170330	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	7.99	Materials for Reading Lounge (fundraiser)
				914.04	
20170331	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON MKTPLACE PMTS	104.73	Art Instructional Materials
20170331	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON MKTPLACE PMTS	23.71	Art Materials
				128.44	
20170303	LINDSAY,JERELYN	CARLTON HILLS	SCHOLASTIC BOOK CLUB	122.00	Classroom library books-James
20170313	LINDSAY,JERELYN	CARLTON HILLS	SMART AND FINA10609345	20.98	Snacks for Health Office
20170315	LINDSAY,JERELYN	CARLTON HILLS	OFFICE DEPOT #908	21.54	Wireless keyboard for secretary
20170326	LINDSAY,JERELYN	CARLTON HILLS	SCHOLASTIC EDUCATION	97.28	Books for classroom
				261.80	
20170301	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	36.56	Fiber optic Cables
20170302	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BEST BUY MHT 00011452	107.74	TV Mount for PA
20170302	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	636.00	Single Mode Fiber Transceivers
20170305	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	ONSIGN TV	977.34	Digital Signage Software
20170308	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	ONSIGN TV	765.36	Digital Signage Software
				2,523.00	
20170309	MARTIN,SUZANNE	CHET F. HARRITT	BRAINPOP	205.00	Ongoing subscription for CAJON PARK. BrainPop- Animation education website subscription
20170329	MARTIN,SUZANNE	CHET F. HARRITT	WAL-MART #1917	64.26	50th Birthday Celebration decorations. Fundraiser budget
20170329	MARTIN,SUZANNE	CHET F. HARRITT	WAL-MART #3516	42.94	50th Birthday Celebration decorations. Fundraiser budget
20170330	MARTIN,SUZANNE	CHET F. HARRITT	AWARDS BY NAVAJO	78.37	50th Birthday Celebration, annual plaque updates for presentation. Fundraiser budget
				390.57	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170305	MCGINTY,MIRIAM	SPECIAL EDUCATION	SCR*ALLEGRO	174.25	Occupational Therapy supplies
20170305	MCGINTY,MIRIAM	SPECIAL EDUCATION	WAL-MART #1917	11.69	Equipment for Sensory Room
20170305	MCGINTY,MIRIAM	SPECIAL EDUCATION	PAYPAL *MRH88	72.01	Books for Sensory Room
20170306	MCGINTY,MIRIAM	SPECIAL EDUCATION	OFFICE DEPOT #908	17.22	File folders Admin
20170308	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	75.98	Equipment for Sensory Room at Cajon Park: Dry Erase board and magnetic letters
20170309	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	36.90	Bean Bag chair for sensory room
20170310	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON.COM	52.36	Bean bag chair for sensory room at Cajon Park
20170310	MCGINTY,MIRIAM	SPECIAL EDUCATION	WALMART.COM	25.51	Admin supplies for Preschool at Sycamore Canyon
20170320	MCGINTY,MIRIAM	SPECIAL EDUCATION	WALMART.COM	25.50	Admin supplies for Preschool
20170324	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON.COM AMZN.COM/BI	26.08	Book: Basic Skills Checklist for ED Teacher at Hill Creek
20170329	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	78.94	Compression vest for Occupational Therapy
20170330	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	37.86	Changing Table Pads for SDC classroom
20170331	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	89.90	Noise cancellation headphones for ED classroom
20170331	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	17.17	Admin supplies: envelopes
				741.37	
20170303	MCKINNON,KATHY	EDUCATIONAL SERVICES	SMART AND FINA10809291	78.23	PD - Food - March Professional Development
20170310	MCKINNON,KATHY	EDUCATIONAL SERVICES	SMART AND FINA10809291	(10.99)	PD - Food - Instructional Leadership Team Meeting (return)
20170310	MCKINNON,KATHY	EDUCATIONAL SERVICES	SMART AND FINA10809291	14.18	PD - Food - Instructional Leadership Team Meeting
				81.42	
20170301	MONTLER,BONNER M	EDUCATIONAL SERVICES	GRAVIC, INC	250.00	Annual Service Agreement for Remark Classic OMR Software.
20170324	MONTLER,BONNER M	EDUCATIONAL SERVICES	DISNEY RESORTS	232.83	PowerSchool University Lodging. Charged for 1st night of a 4 night stay.
20170329	MONTLER,BONNER M	EDUCATIONAL SERVICES	CARE.CITRIXONLINE.COM	468.00	One year subscription for Citrix Go-To-Meeting (On-line meeting solution).
				950.83	
20170302	OLANDER,MICHAEL	CAJON PARK	AMAZON.COM AMZN.COM/BI	44.24	TheraBand for sensory needs of SPED students
20170309	OLANDER,MICHAEL	CAJON PARK	SP * WWW.GOBULK.COM	99.20	Headphones
20170316	OLANDER,MICHAEL	CAJON PARK	AMAZON MKTPLACE PMTS	59.90	Mini clipboards for every classroom for instructional management.
20170322	OLANDER,MICHAEL	CAJON PARK	AMAZON.COM AMZN.COM/BI	29.56	RTI Book
20170322	OLANDER,MICHAEL	CAJON PARK	AMAZON.COM	29.25	RTI Book
20170328	OLANDER,MICHAEL	CAJON PARK	THE HOME DEPOT #0659	32.23	Double-sided tape for custodial use
				294.38	
20170303	ORTEGA,KAREN	HUMAN RESOURCES	EB ELEVATE 2017 WORKE	110.00	Workers' compensation leadership conference 5/18/17 - Tim Larson / Ramon Martinez
				110.00	
20170306	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	AMAZON MKTPLACE PMTS	602.70	Spec. Educ. - Inst Materials - HC
20170317	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	ALBERTSONS #6569	119.81	PD - Travel/S.Pierce - CUE Conference
				722.51	
20170306	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	24.44	HDMI cable for Director of Curriculum office and replacement iPad case for CRT.
20170312	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	HOTELS.COM	160.88	One night stay for presenter CRT at CUE Palm Springs.
20170317	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RED LION INNS	408.94	Lodging at CUE Conference, Palm Springs.
20170319	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	SQ *EVOLVE, INC.	80.00	Programmable EVO robot for demonstration and teacher check out.
20170319	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RED LION INNS	125.57	CUE Conference lodging, Palm Springs.
20170320	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RED LION INNS	(226.20)	Refund for Friday night lodging for CUE Conference.
20170323	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	HOTELS.COM	322.76	Additional accommodations for NSTA Conference
20170323	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	SQ *EVOLVE, INC.	603.40	7 additional programmable EVO robots for demonstration and teacher check out
				1,499.79	
20170305	RIFFEL,MEREDITH	PUPIL SERVICES	CSNO MEMBERSHIP	475.00	Attendance for district nurse at Annual School Nurse Conference
20170313	RIFFEL,MEREDITH	PUPIL SERVICES	IBPA	50.00	Conference Registration for Counselors (25%)
20170313	RIFFEL,MEREDITH	PUPIL SERVICES	IBPA	150.00	Conference Registration for Counselors (75%)
20170313	RIFFEL,MEREDITH	PUPIL SERVICES	IBPA	50.00	Registration for Kirsten Stretton for conference
20170316	RIFFEL,MEREDITH	PUPIL SERVICES	MED SUPPLIER CORPORATI	194.56	Medical supplies for district nurse
				919.56	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170302	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	61.40	Dongles for iPads
20170306	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	10.99	Classroom supplies
20170306	ROSA,JIM	HILL CREEK	AMAZON.COM	32.31	Office Supplies
20170307	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	64.08	Health office supplies
20170309	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	34.11	Health office supplies
20170312	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	20.38	Electronics coverage
20170314	ROSA,JIM	HILL CREEK	AMAZON.COM	64.62	PE room equipment
20170315	ROSA,JIM	HILL CREEK	BUILDASIGN.COM	38.93	Signage for school grounds
20170317	ROSA,JIM	HILL CREEK	SCHOLASTIC EDUCATION	15.34	Classroom materials
20170319	ROSA,JIM	HILL CREEK	EPLASTICS	105.45	Student dividers for seats
20170319	ROSA,JIM	HILL CREEK	SMARTNFINAL92910809291	43.15	Student incentives
20170323	ROSA,JIM	HILL CREEK	AMZ*POSTERMYWALL	2.99	Volunteer luncheon
20170326	ROSA,JIM	HILL CREEK	AMAZON.COM	11.57	Office supplies
20170327	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	43.09	Classroom supplies
				548.41	
20170302	SAUNDERS,LEAH	CARLTON OAKS	AMAZON.COM	68.88	Safety Patrol Rain Ponchos
20170309	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	24.23	PE Equipment
20170310	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	53.85	Office Supplies
20170316	SAUNDERS,LEAH	CARLTON OAKS	PIONEER DRAMA SERVICE	210.75	Drama Scripts
20170323	SAUNDERS,LEAH	CARLTON OAKS	BIG 5 SPORTING GOODS 0	63.85	Safety Equipment
20170327	SAUNDERS,LEAH	CARLTON OAKS	JOANN FABRIC #1843	25.80	Office Supplies
				447.36	
20170303	SCHWELLER,JOHN	PUPIL SERVICES	DMI* DELL BUS ONLINE	270.19	Multipack color cartridges for Pupil Services printer
20170305	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON.COM	40.89	Curriculum for school counselor
20170307	SCHWELLER,JOHN	PUPIL SERVICES	ALASKA AIRLINES INC.	283.40	Airfare for district nurse travel
20170324	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON.COM	42.99	Disposable pads for SDC class
20170324	SCHWELLER,JOHN	PUPIL SERVICES	TARGET 00014852	14.54	Wipes for SDC
				652.01	
20170317	SHEEN,KRISTINA D	OST PROGRAMS	MICHAELS STORES 3256	175.60	OTHER/INSTRUCTIONAL-SPRING SUPPLIES, T-SHIRTS, ARTS & CRAFT SUPPLIES
20170323	SHEEN,KRISTINA D	OST PROGRAMS	FOUNDATION FOR GROSS	50.00	ADMISSIONS TO E.COUNTY CAREER EXPO 2017
20170326	SHEEN,KRISTINA D	OST PROGRAMS	FOOD4LESS #0349	79.28	SITES FUNDRAISER - SNACKS
20170330	SHEEN,KRISTINA D	OST PROGRAMS	SMARTNFINAL92910809291	30.45	FOOD FUNDRAISER SUPPLIES
				335.33	
20170302	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	145.68	Therapeutic interventions therabars, kids book, fidgets
20170303	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	69.99	Student incentives- Smencils
20170303	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	129.60	Therapeutic response fidgets
20170305	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	25.48	Therapeutic response wobble cushions
20170306	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	50.65	Therapeutic Interventions tangles
20170306	SIMKO,JOHANNA	CAJON PARK	AMAZON.COM	58.26	Bulletin board paper and border
20170322	SIMKO,JOHANNA	CAJON PARK	AMAZON.COM	17.15	Bulletin board paper
20170327	SIMKO,JOHANNA	CAJON PARK	TARGET 00014852	88.46	Honor Roll celebration tri 2 jelly bean engineering (Jelly beans, toothpicks and rewards)
20170327	SIMKO,JOHANNA	CAJON PARK	SMARTNFINAL92910809291	44.05	Honor Roll celebration for Tri 2 - Jelly beans for engineering project
				629.32	
20170303	SIMPSON,DEBRA	RIO SECO	AMAZON.COM AMZN.COM/BI	66.15	Additional books for Restorative Justice.
20170307	SIMPSON,DEBRA	RIO SECO	AMAZON.COM AMZN.COM/BI	26.80	Reading resource book for teacher.
20170317	SIMPSON,DEBRA	RIO SECO	AMAZON.COM AMZN.COM/BI	201.42	Theraband elastic bands for special ed students.
20170324	SIMPSON,DEBRA	RIO SECO	NETBRANDS MEDIA CORP.	123.00	Lanyards for substitutes and student teachers replenishment.
				417.37	
20170314	SOUTHCOTT,STEPHANIE	PEPPER DRIVE AND RIO SECO	PAYPAL *SUPERSTYLIN	57.46	Wall decals
				57.46	
20170309	STARKEY,MARK	INFORMATION TECHNOLOGY	CRUCIAL.COM	68.95	Computer memory
20170310	STARKEY,MARK	INFORMATION TECHNOLOGY	UZIBULL	71.12	Two UZBL cases for instructional assistants
20170317	STARKEY,MARK	INFORMATION TECHNOLOGY	WWW.NEWEGG.COM	26.80	Probook replacement keyboard
20170317	STARKEY,MARK	INFORMATION TECHNOLOGY	WWW.NEWEGG.COM	27.62	Sound and VGA adapter
20170319	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM AMZN.COM/BI	283.80	Three iPad mini LifePro cases - SpED
20170319	STARKEY,MARK	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	82.64	Boxes for spare iPads at the schools
20170324	STARKEY,MARK	INFORMATION TECHNOLOGY	APL*APPLE ONLINE STORE	54.45	PhET simulations app (Dan Prouty)
20170330	STARKEY,MARK	INFORMATION TECHNOLOGY	COMP.XP INC	69.95	Probook replacement keyboard
				685.33	
				24,992.78	

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Consent Item E.2.8.
Prepared by Karl Christensen
May 2, 2017

Adoption of Resolution No. 1617-36 Requesting
Temporary Transfer of Funds

BACKGROUND:

Resolution No. 1617-36 provides for the temporary transfer of funds by the County Treasurer to the District's account as a tax anticipation loan if and when such a transfer is needed to meet district financial obligations.

The District receives a considerable amount of State apportionment which is scheduled for distribution at the end of each month. There have been times the apportionment has not been received by the last day. If this happens during a period when cash on hand is insufficient to meet a payroll, it could present a problem. Approval of this resolution will provide the flexibility to avoid cash flow problems. This is an annual concern and occurrence.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1617-36 requesting temporary transfer of funds for the 2017-18 school year.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

If directed by the Board of Supervisors, funds will be transferred to the District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the District not to exceed the maximum amount specified in the following resolution.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.8.

RESOLUTION NO. 1617-36

RESOLUTION OF GOVERNING BOARD OF
SANTEE SCHOOL DISTRICT REQUESTING
TEMPORARY TRANSFER OF FUNDS

On motion of member _____, seconded by member _____
the following resolution is adopted:

WHEREAS, the California Constitution, Article XVI, Section 6 and Education Code section 42620 or 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds, meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 20, 2017, the Board of Education will adopt a final budget.

For this District for the fiscal year 2017-18 pursuant to the provisions of the Education Code sections 42127 or 70901, and taxes accruing to the district for said fiscal year are estimated to be \$13,548,716; and

WHEREAS, taxes accrued to the District during the 2016-17 fiscal year are estimated to be \$13,548.716; and

WHEREAS, it is necessary to provide funds for meeting obligations incurred for maintenance purposes by this District; AND NOW THEREFORE

IT IS RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code section 42620 or 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this District during the 2017-18 fiscal year to meet obligations incurred for maintenance purposes in the amount of:
 - a) \$2,303,282 for the period from July 1 until August 31 not to exceed 17% of the authorized limit.

b) \$11,516,409 after August 31 but not to exceed a total of 85% of taxes accruing to the District. This amount represents the total available temporary transfer approved by the governing board for the 2017-18 fiscal year inclusive of the 17% shown in (a) above.

2. If directed by the Board of Supervisors, funds will be transferred to this District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.
3. The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller, and the County Treasurer-Tax Collector.

PASSED AND ADOPTED by the Board of Education of the Santee School District, County of San Diego, State of California, this 2nd day of May, 2017 by the following votes:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Ken Fox, Clerk of the Board of Education of the Santee School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Clerk of the Board of Education

Date

Consent Item E.2.9. Approval of Interdistrict Attendance Agreements
 Prepared by Karl Christensen
 May 2, 2017

BACKGROUND:

Each year agreements are completed between San Diego County school districts to permit regular and special education children to make application to attend school in a district other than the district of residence. While we do enter into these agreements on a routine basis, any student requesting an interdistrict transfer must complete an individual request, which is reviewed on a case-by-case basis. Each school capacity is established separately and when the capacity is reached, the school is closed to new interdistrict transfer requests. Currently, Interdistrict Attendance Agreements are in place for the districts listed below for the term noted:

Alpine Union	7/1/16 – 6/30/21 (5yrs)	Mountain Empire Unified	7/1/16 – 6/30/21 (5yrs)
Cajon Valley Union	7/1/16 – 6/30/21 (5yrs)	Murrieta Valley Unified	7/1/16 – 6/30/21 (5yrs)
Carlsbad Unified	7/1/16 – 6/30/21 (5yrs)	Oceanside Unified	7/1/16 – 6/30/21 (5yrs)
Coronado Unified	7/1/16 – 6/30/21 (5yrs)	Poway Unified	7/1/16 – 6/30/21 (5 years)
Dehesa	7/1/16 – 6/30/18 (5yrs)	Ramona Unified	7/1/16 – 6/30/21 (5 years)
Del Mar	7/1/16 – 6/30/21 (5 years)	San Diego Unified	7/1/14 – 6/30/19 (5yrs)
Escondido Union	7/1/16 – 6/30/21 (5yrs)	San Ysidro	7/1/16 – 6/30/21 (5yrs)
Fallbrook Union	7/1/16 – 6/30/21 (5yrs)	Solana Beach	7/1/15 – 6/30/20 (5yrs)
Jamul-Dulzura Union	7/1/16 – 6/30/21 (5yrs)	South Bay Union	7/1/15 – 6/30/20 (5yrs)
Julian Union	7/1/16 – 6/30/21 (5yrs)	Sweetwater Union	7/1/16 – 6/30/21 (5yrs)
Lakeside Union	7/1/16 – 6/30/21 (5yrs)	Temecula Valley Unified	7/1/16 – 6/30/21 (5yrs)
La Mesa-Spring Valley	7/1/16 – 6/30/21 (5yrs)	Vista Unified	7/1/16 – 6/30/21 (5yrs)
Lemon Grove	7/1/15 – 6/30/20 (5yrs)	Warner Unified	7/1/16 – 6/30/21 (5 yrs)
Administration recommends that the Interdistrict Attendance Agreements for the Districts listed below be approved for the term noted:			
Chula Vista Elementary	7/1/17 – 6/30/18 (1 yr)	San Dieguito Union	7/1/16 – 6/30/21 (5 yrs)

RECOMMENDATION:

It is recommended that the Board of Education approve the Interdistrict Attendance Agreements listed above.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.9.

BACKGROUND:

In order to maintain a current register of persons authorized to act on behalf of the District pursuant to various sections of the Education Code, it is necessary that the Board of Education pass a series of resolutions prior to the beginning of each fiscal year.

RECOMMENDATION:

Administration recommends adoption of the attached resolutions:

- Resolution No. 1617-37 - Resolution Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education.
- Resolution No. 1617-38 - Resolution Designating Authorized Agent to Sign Payroll Payment Order.
- Resolution No. 1617-39 - Resolution to Release Credential Held Warrants to Employees
- Resolution No. 1617-40 - Designating Authorized Agent to Sign School Orders (Commercial Warrants).
- Resolution No. 1617-41 - Resolution Authorizing the Replacement of Warrants

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is no fiscal impact in adopting these resolutions. The purpose of adopting these resolutions is to maintain a current register of persons authorized to act on behalf of the District.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.10.

RESOLUTION # 1617-37
**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
 AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

_____ Santee _____ School District, San Diego County ON MOTION
 OF member _____, seconded by member _____
 effective July 1, 2017 through June 30, 2018.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is Tory Long.
 2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:
Karl Christensen, Tory Long, Karen Lippert, Dianne Brown, Kiva Quezada, Lorie Schmitz, Jennifer Ashburn, Nancy Stasch
- _____
- _____
- _____
- | | | | | |
|--------------|--------------------------|-------------------------------------|--------------------------|---|
| | mail | hold | consortium | |
| 3. Check one | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Monthly payroll warrants each and every month. |
| Check one | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Daily/Hourly payroll warrants each and every month. |

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 2, 2017 by the following vote:
 (date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
 COUNTY OF SAN DIEGO) SS

I, Ken Fox, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

 Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
 (Rubber Stamp)

RESOLUTION # 1617-38
PAYMENT ORDER RESOLUTION

Santee School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2017 through June 30, 2018.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Kristin Baranski or Karl Christensen or Tim Larson

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

N/A, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 2, 2017 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Ken Fox, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp) Gov Code Sec. 5501

RESOLUTION # 1617-39
RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES

Santee School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2017 through June 30, 2018.

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paper work.

PASSED AND ADOPTED by said Governing Board on May 2, 2017 by the following vote:
(date)

- AYES: _____ MEMBERS
- NOES: _____ MEMBERS
- ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Ken Fox, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

RESOLUTION # 1617-40
RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)

Santee School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2017 through June 30, 2018.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Kristin Baranski, Karl Christensen, Tim Larson be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 2, 2017 by the following vote: _____ (date)

AYES: _____ MEMBERS
NOES: _____ MEMBERS
ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Ken Fox, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

**SANTEE SCHOOL DISTRICT
RESOLUTION NO. 1617-41 AUTHORIZING THE REPLACEMENT OF WARRANTS**

On a motion of Member _____, seconded by Member _____, the resolution is adopted:

WHEREAS, during the course of business, Santee School District issues payroll and commercial warrants for the payments of goods and services received by the District; and

WHEREAS, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and

WHEREAS, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802.

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Santee School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

	Manual Signature	Facsimile Signature
Superintendent	_____ Kristin Baranski	_____
Assistant Superintendent Business Services	_____ Karl Christensen	_____
Assistant Superintendent Human Resources	_____ Tim Larson	_____
Director Education Services	_____ Dr. Stephanie Pierce	_____
Business Services Coordinator	_____ Tory Long	_____

PASSED AND ADOPTED by said Board of Education on May 2, 2017.

AYES: ____ **NOES:** ____ **ABSENT:** ____ **ABSTAIN:** ____

I, Ken Fox, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board of Education at a regularly called and conducted meeting held on said date.

Clerk of the Board of Education

Consent Item E.2.11.
Prepared by Karl Christensen
May 2, 2017

Authorization to Contract with SiteImprove for
Website ADA Compliance, Content, and Analytic
Monitoring Services

BACKGROUND:

The District's website is continually expanding in order to make District information readily available to the public. With the District's growth in digital presence comes the need to ensure compliance with accessibility laws and regulations, monitor the accuracy and functionality of web pages, and track usage.

Web Accessibility and ADA Compliance

The District's website must be in compliance with the Americans with Disabilities Act (ADA) requirements. This requires that the website be regularly tested for conformance with Web Content Accessibility Guidelines (WCAG 2.0) accessibility standards and Web Accessibility Initiative – Accessible Rich Internet Application (WAI-ARIA) techniques. Doing so ensures that content creation incorporates the practice of removing barriers that prevent interaction with, or access to the webpages, by individuals with disabilities.

Content Monitoring

The District's website content must be error free and not contain outdated or incorrect information, dead links, or misspellings. Visitors to the District's website must be able to read and comprehend the content with ease.

Analytics

The collection of key metrics of, and insights into, the District's website is needed to identify, track and optimize the information to ensure that digital efforts are closely aligned to the District's goals.

SiteImprove is a software system used by other school districts to accomplish these purposes. It provides a valuable suite of tools necessary to ensure ADA compliance and accurate content.

RECOMMENDATION

It is recommended that the Board of Education authorize contracting with SiteImprove for the following website services:

- a. Accessibility and ADA Compliance
- b. Content Quality Assurance
- c. Analytic and Search Engine Optimization

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and Personalized learning.

FISCAL IMPACT

The fiscal impact is approximately \$9,650 per year from the General Fund.

STUDENT ACHIEVEMENT IMPACT

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.11.

Software-as-a-Service Subscription Agreement

This Software-as-a-Service Subscription Agreement (“**Agreement**”) is by and between Siteimprove, Inc., a California corporation with a business address at 7807 Creekridge Circle, Bloomington, MN 55439, and its Affiliates (defined below) (collectively, “**Siteimprove**”) and **Santee School District** (“**Customer**” / “**you**” / “**your**”) for Siteimprove services. This Agreement consists of the following: (A) this Software-as-a-Service Subscription Agreement document; (B) Exhibit A, “Website(s); (C) Exhibit B, “Terms and Conditions”; and (D) any other exhibits listed in this Agreement.

This offer is only valid if signed by you on or before May 12, 2017. After that date, please contact Siteimprove to issue a new offer.

Below is a description of the modules that are included in the Agreement (“**Included Services**”):

Included Services	Limits (the “Limits”)*
Quality Assurance Crawls website and identifies quality issues.	5,000 Pages
Policy Allows Customer to set website parameters to ensure consistency in content.	
Accessibility Checks website against selected WCAG 2.0 accessibility standards and WAI-ARIA techniques.	
SEO Details technical and content-related issues affecting search engine rankings and traffic to the website.	
PDF Scanning	5,000 PDFs
Response Monitors website’s availability and performance.	1 Response Check Points
Standard Support Plan	

* The Limits consist of the following and their applicable definitions:

Pages: A Page is an electronic document created with HTML and accessible with a browser.

Response Check Points: Response Check Points are single URLs that are monitored for up-time and response time performance from a series of reliable servers across the globe.

Yearly Page Views: Yearly Page Views are the total number of Page Views a website will generate over the course of 365 days. A “Page View” is a single view by a website user of a page on a website that is being tracked by the Siteimprove Analytics tracking code. If a user clicks reload after reaching the page, it is counted as an additional Page View. If a user navigates to a different page and then returns to the original page, an additional Page View is recorded.

PDFs: Portable Document Format (PDF) is a file format that has captured all the elements of a printed document as an electronic image that you can view, navigate, print, or forward to someone else. To be included in this subscription a PDF must be hosted on one of the covered websites.

Access to the services

Please allow up to five business days for setup to the Included Services to be completed. The Included Services can be accessed at <http://my.siteimprove.com>. At that location, you can administer the logins for your authorized users. The Included Services also include training and tech support pursuant to Exhibit C.

Limitations

The Included Services are subject to the following limitations:

- Your use of the Included Services is subject to the Limits. If you exceed the Limits, we will notify you that continued use in excess of the Limits may subject you to additional charges which will be documented in a mutually-agreed change order.
- Included Services may only be run on the website(s) listed in **Exhibit A**.
- Websites can be added to the Included Services, subject to the approval of Siteimprove.
- You must be the owner of the approved website(s).
- You can only add websites – approved websites cannot be replaced with different websites.
- Included Services may only be run on public websites that do not contain sensitive or personal information.

Limit Increases

Increasing the Limits for the Included Services are available at the rates and increments indicated below. These rates and increments may be updated annually. If an increase is requested after the start of the Initial or Renewal Term, the cost will be pro-rated.

Limit Increase	Additional annual subscription fee
Pages	\$800 per 1,000 pages
PDFs	\$250 per 1,000 PDFs
Response Check Points	\$100 per Check Point

Term

The first date for this Agreement (the "**Effective Date**") is July 1, 2017. This Agreement will remain in force for a period of 1 year following the Effective Date (the "Initial Term"). After the Initial Term, this Agreement will automatically renew for one or more additional consecutive periods of 12 months (the "Renewal Term") until terminated according to Section 3 (Termination) of the Terms.

Subscription Fees

The annual subscription fee (excluding applicable taxes) for the Included Services is: **\$9,650** (the "**Fee**").

The Customer will receive access to the Services from the date of your signature below until July 1, 2017 free of charge.

Invoices & Payments

All invoices are sent to the email address listed in the Billing Information section. If an email address is not listed, your invoice will be sent to the most current email address that Siteimprove has on file.

You will be invoiced as follows:

- Upon signing this Agreement, you will be invoiced \$0.
- The Agreement is free of charge from the date of your signature below until July 1, 2017, on which you will be invoiced for the Fee.
- At least 45 days prior to the expiration of the Initial or Renewal Term, you will be invoiced for the Fee.

All invoices must be paid pursuant to the terms set forth in Section 2 of the Terms and Conditions (**Exhibit B**).

Billing Information

When you subscribe to the Included Services, we need to collect and process your personal information in order to identify you as a customer, to process payments and to send you invoices. This information is collected in this Agreement. We may transfer such information to affiliates for the purpose of the same.

You have the right to access, correct, modify and erase personal information you have given us. You may exercise these rights by contacting privacy@siteimprove.com

Contact information for invoicing:

Name:

Address:

Email:

Phone:

Customer Information

Is a Purchase Order Number ("PO") required?

- Yes, please provide Purchase Order Number: _____
- No

If a PO is required, will you be providing a new PO for each invoice?

- Yes
- No, the provided PO number can be used for the initial invoice and all subsequent invoices

Signatures

By signing below, each party acknowledges that it has carefully read and agrees to be bound by the terms of this Agreement. This Agreement will become effective on the Effective Date.

SITEIMPROVE Inc.

Santee School District



Signature

Signature

Morten Ebbesen

Name

Name

April 10, 2017

Date

Date

Exhibit A: Website(s)

The Included Services may be run on the following website(s):

- www.santeesd.net

Exhibit B: Terms and Conditions

1. DEFINITIONS

a. Interpretation. Capitalized terms used in these Terms and Conditions will have the meanings ascribed to them in the Agreement or as defined below. Terms other than those defined below will be given their plain English meaning and terms of art having specialized meanings in the software industry will be construed in accordance with industry standards. Unless the context otherwise requires, words importing the singular include the plural and words importing the masculine include the feminine and vice versa where the context so requires.

b. "Affiliate" means any entity directly or indirectly controlling or controlled by or in common control with a party, where "control" is defined in this context as the ownership of at least fifty percent (50%) or more of the voting stock or other interest entitled to vote on general decisions reserved to stockholders, partners, or other owners of such entity. An entity shall no longer be an Affiliate when through loss, divestment, dilution or other reduction of ownership, the requisite control no longer exists.

c. "Confidential Information" means information that is marked or otherwise identified as confidential or proprietary, or that would otherwise appear to a reasonable person to be confidential or proprietary in the context and circumstances in which the information is known or used that either party discloses on or after the Effective Date, to the other party or its parents, affiliates' employees, contractors, officers, directors, partners, agents, attorneys, accountants or advisors. Confidential Information includes: business processes, practices, methods, policies, plans, operations, services, strategies, techniques, agreements, contracts, terms of

agreements, transactions, potential transactions, negotiations, pending negotiations, know-how, trade secrets, computer programs, computer software, applications, operating systems, software design, web design, databases, records, financial information, results, accounting information, accounting records, legal information, pricing information, credit information, payroll information, staffing information, internal controls, security procedures, sales information, revenue, costs, communications, original works of authorship, customer information, and customer lists. Confidential Information does not include information that: (a) was in the public domain prior or subsequent to the time such portion was communicated to the receiving party, through no fault of that party; (b) was rightfully in the receiving party's possession free of any obligation of confidence at or subsequent to the time such portion was communicated by the disclosing party; (c) was developed by the receiving party independently of and without reference to any information communicated by the disclosing party; (d) was communicated by the disclosing party to an unaffiliated third party free of any obligation of confidence; or (e) is approved by the disclosing party for release by the receiving party.

2. INVOICES; PAYMENTS; PAST-DUE INVOICES

Unless expressly agreed otherwise, the Fee for the Initial Term will be invoiced on the Effective Date. At least 45 days prior to the expiration of the Initial or Renewal Term, Customer will be invoiced for the Fee for the Renewal Term. Customer will pay all invoices within 30 days of issuance. Unless expressly agreed otherwise, all prices are in United States Dollars. There is no

charge for updates to, or new releases of, Included Services. However Siteimprove may launch new modules/services/products that are not covered by the Fee. In the event that an invoice becomes past-due, Siteimprove will notify Customer by phone or email. After Siteimprove has provided notice, Customer will have five business days to pay the past-due invoice. If Customer fails to make the payment by the end of the cure period, then Siteimprove reserves the right to: (i) begin charging Customer interest for the past-due amount at an interest rate of 1.5% per month, or the highest rate allowed by applicable law, whichever is smaller; (ii) discontinue the Included Services; or (iii) terminate this Agreement pursuant to Section 3 (a) (Termination).

3. TERMINATION

a. For Material Breach. Either party may terminate this Agreement in the event of a material breach by the other party of its obligations under this Agreement if the other party fails to cure the breach within 30 days after receipt of written notice of breach.

b. For Convenience. During the Initial Term or Renewal Term, either party may terminate this Agreement at any time for its convenience, with or without cause, by giving written notice to the other party at least 60-days prior to the start of the Renewal Term. Customer remains liable for payment of all Fees owed and will not be entitled to a credit or refund when the Agreement is terminated pursuant to this Section 3(b).

4. INCLUDED SERVICES

Subject to the terms and conditions of this Agreement, Siteimprove will allow the Customer to access to the Included Services.

a. Ownership. Customer acknowledges and agrees that Siteimprove owns and shall remain the sole owner of all intellectual

property rights vested in the Included Services created prior to or during the performance by the parties of this Agreement. This ownership right includes any inventions, patents, utility model rights, copyrights, design rights, mask works, trademark rights, or know-how, whether registered or not.

b. Use. The right to access the Included Services is worldwide, non-transferable, non-assignable (except as permitted in this Agreement) and limited in time to access and use during the Initial and any Renewal Terms and solely for Customer's internal business purposes by Customer's authorized agents. Customer will have access to the Included Services only for those website domain(s) authorized pursuant to this Agreement.

c. Restrictions. This right is not a perpetual right to use, and Customer has no right to retain or to use the Included Services after termination of the Initial or Renewal Term. Customer has no right to rent, lease, assign, transfer, sublicense, display or otherwise distribute or make the Included Services available to any third party. Without limiting the generality of any other provisions stated in this Agreement, the Included Services may not be (a) used in the performance of services for or on behalf of any third party or as a service bureau; (b) modified, incorporated into or combined with other software, or created as a derivative work of any part of the Included Services; (c) used to process any sensitive or personal information; or (d) used for any illegal purpose. Customer may not modify, disassemble, decompile or otherwise reverse engineer the Included Services nor permit any third party to do so except as expressly permitted by law. Siteimprove reserves all rights not expressly granted to Customer under this Agreement. The use of Siteimprove's intellectual property beyond



the express access grant in this Section 4 is outside the scope of this Agreement.

d. Support. Siteimprove will provide support to the Customer pursuant to the agreed support plan attached as Exhibit C. In no event will Siteimprove be obligated to furnish support for any version of the Included Services that Customer has modified or altered in any way.

e. Operational Data. The Included Services are designed to collect certain operational data, which may be used by Siteimprove for various business purposes, which may include customer support, verifying the need for and providing updates to the Included Services, market research and product planning, verifying Customer's compliance with the terms and conditions of this Agreement and protecting Siteimprove's intellectual property. If Customer has used the Included Services outside the parameters set forth in the Agreement, Customer will be required to pay additional fees to cover the additional use.

5. REPRESENTATIONS AND WARRANTIES

a. For Siteimprove. Siteimprove represents and warrants that: (i) it has the full power and authority to enter into and perform its obligations under this Agreement; (ii) this Agreement has been duly authorized, executed and delivered by it and constitutes the valid, legal and binding agreement of it and is enforceable against it; (iii) entering into and performing its obligations under this Agreement will not result in any breach of, or constitute a default under, any other agreement to which it is a party; and (iv) the Included Services will perform substantially as described in this Agreement, provided that it is used in accordance with the Agreement, including on the specified domains. These representations and warranties are only for the benefit of Customer.

b. For Customer. Customer represents and warrants that: (i) it has the full power and authority to enter into and perform its obligations under this Agreement; (ii) this Agreement has been duly authorized, executed and delivered by it and constitutes the valid, legal and binding agreement of it and is enforceable against it; (iii) entering into and performing its obligations under this Agreement will not result in any breach of, or constitute a default under, any other agreement to which it is a party; and (iv) it has full and legal right or authorization to display, disclose, transfer, assign or convey the information set forth and accessible on the websites on which the Included Services will be administered.

c. Disclaimer. Except for the express representations and warranties listed in this Agreement, each party makes no representations or warranties of any kind, whether express or implied, and expressly disclaims all warranties of title, non-infringement, merchantability, and fitness for a particular purpose. Unless set forth in this Agreement, no oral or written information or advice given by either party will create a representation or warranty.

6. FORCE MAJEURE

No party will be liable or responsible to the other party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations to make payments to the other party), when and to the extent such failure or delay is caused by or results from acts beyond the impacted party's ("Impacted Party") reasonable control ("**Force Majeure Events**"). Force Majeure Events include: (a) acts of God; (b) flood, fire, earthquake or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in



effect on or after the date of this Agreement; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances; and (i) shortage of adequate power or transportation facilities. A change in economic circumstances is not a Force Majeure Event. If a Force Majeure Event occurs, the Impacted Party will provide prompt notice to the other party, stating the period of time the failure or delay is estimated to last. In the event that the Impacted Party's failure or delay remains uncured for a period of 30 days following written notice, either party may terminate this Agreement upon five days' written notice.

7. LIMITATION OF LIABILITY

- a. In no event will either party or its agents, officers, directors, employees, successors, assigns, or Affiliates be liable to the other party or its agents, officers, directors, employees, successors, assigns, or Affiliates for any indirect, incidental, consequential, punitive, or other special damages. This limitation includes any loss of profits, business interruption, goodwill, loss of data/content or the restoration of any of those items.
- b. In addition to and without limiting the generality of Section 7(a), the aggregate liability of either party for any and all claims arising out of or relating to this Agreement will, in any circumstances, be limited to the Fees paid or payable by Customer to Siteimprove for the right to access or use the Included Services during the Initial Term or any Renewal Term (as the case may be).

8. CONFIDENTIALITY

Each party will: (a) hold Confidential Information in confidence; (b) use its best efforts to protect Confidential Information in accordance with the same degree of care with which it protects its own Confidential Information; and (c) not disclose the other party's Confidential

Information to any third party, except in response to a valid order by a court or other governmental body or as required by law. The receiving party will promptly give notice to the disclosing party of any unauthorized use or disclosure of the disclosing party's Confidential Information. The receiving party agrees to assist the disclosing party in remedying any such unauthorized use or disclosure of the disclosing party's Confidential Information. At any time, upon written request, the receiving party will return or destroy the Confidential Information that the disclosing party has provided to it.

9.

10. ASSIGNABILITY

This Agreement is binding upon and will inure to the benefit of the parties, their legal representatives, successors, and assigns. Except as otherwise expressly provided in this Agreement, neither party may assign, transfer, convey or encumber this Agreement or any rights granted in it, either voluntarily or by operation of law, without the prior written consent of the other party. Any attempt to do so is null and void. Notwithstanding the foregoing, a party shall have the right to assign this Agreement to its parent entity or affiliates or to a successor entity in the event of a merger, consolidation, transfer, sale, stock purchase, or public offering, provided the assignee is subject to all obligations of the Agreement.

11. NOTICES

Unless expressly set forth in the Agreement, all notices and other communications required by this Agreement must be in writing and sent to the parties at the addresses set forth below via overnight courier service, express postal service, or email with read-receipt. Notices are effective only: (a) upon receipt; and (b) if the party giving the Notice has complied with the requirements of this Section. Notice to Customer should be sent to the address set



forth in the Billing Information Section. Notice to Siteimprove should be sent to:

Siteimprove, Inc.
Attn: Legal Department
7807 Creekridge Circle
Bloomington, MN 55439
With a copy to:
legal@siteimprove.com

12. CONSUMER PRICE INDEX

The agreement is made in line with the Consumer Price Index (CPI). At the time of invoicing for the Renewal Term, the parties agree that the Fee may be increased to align with the latest CPI. The increase may not be more than 3% of the prior year's contract value.

13. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of California and the United States of America, except for its conflicts of law rules and principles. In the event of any suit or proceeding arising out of or related to this Agreement, the courts of California will have exclusive jurisdiction and the parties will submit to the jurisdiction of those courts.

14. NO WAIVER

The delay or failure of either party to exercise any right, power, or privilege under this Agreement is not to be treated as a waiver of that right, power, or privilege.

15. PUBLICITY

Customer consents to Siteimprove reproducing and publicizing its trading name, trademarks, logos and any Included Services utilized by Customer, on the corporate website of Siteimprove and in company presentations. Customer retains the right to revoke this

consent through written notification to Siteimprove.

16. COUNTERPARTS

The Agreement may be executed in any number of counterparts. Each counterpart is an original and, when combined with another counterpart, will be treated as part of the same document. Any counterparts of this Agreement may be delivered electronically in PDF format; these formats have the same effect as an original executed counterpart.

17. SEVERABILITY

Any provision of this Agreement that is prohibited or unenforceable in any jurisdiction is ineffective to the extent of that prohibition or unenforceability in that jurisdiction. The validity, enforceability, or legality of the remaining provisions will not be affected.

18. ENTIRE AGREEMENT

This Agreement constitutes and expresses the entire agreement and understanding between the parties. This Agreement supersedes any prior communications, understanding, commitments, or agreements, oral or written, with respect to the subject matter of this Agreement. The parties are not relying on any representations or warranties other than those expressly listed in this Agreement. Any standard or boilerplate terms and conditions included on any document provided by one party to another (e.g., click-wrap agreements and purchase orders) are not part of this Agreement and will not be binding on either party. Any changes or modifications to this Agreement must be in writing, acknowledge the intent to amend the terms and conditions of this Agreement and be signed by an authorized representative of both parties before taking effect.

Exhibit C - Standard Support Plan

1. SELF-HELP RESOURCES. Customers can take full advantage of Siteimprove self-help tools, available online via our [Help Center](https://support.siteimprove.com/) (https://support.siteimprove.com/). From that page, Customers can find links to technical documentation and knowledge base articles, discuss issues with other users in our community forums, review what's new, read technical notes, and access free webinars.

2. PRODUCT SUPPORT AND TRAINING. Customers can contact Siteimprove for product support, training, and additional services by visiting our [Help Center](https://support.siteimprove.com/) (https://support.siteimprove.com/). At that location, Customers can submit a support ticket 24x7x365.

2.1 SERVICE LEVELS. Siteimprove will utilize commercially reasonable efforts to promptly respond to all requests. Siteimprove aspires to review and respond to at least ninety percent (90%) of all tickets and requests within three (3) Business Days (See Section 4). Besides general questions and technical issues, services covered by these tickets and requests include:

- Custom CMS deep-link setup
- Custom event-tracking setup
- Custom setup of internal search tracking
- Setup of Development website crawls (subject to additional terms and conditions)

2.2 SEVERITY LEVELS. The severity level is a measure of the relative impact of the reported issue on the Customer's systems or business. Accurately defining the severity ensures a timely response and helps Siteimprove to better understand the nature of the issue.

COSMETIC	MINOR	MAJOR	CRITICAL
<ul style="list-style-type: none"> • Minor problem not impacting service functionality • Feature requests or missing or erroneous documentation • Question/information request that does not affect delivery of service 	<ul style="list-style-type: none"> • Service is operational but partially degraded for some or all users, and an acceptable workaround or solution exists • The problem is with a non-critical feature or functionality 	<ul style="list-style-type: none"> • Service is operational but performance is highly degraded to the point of major impact on usage • Important features are unavailable, with no acceptable workaround; however, operations can continue in a restricted fashion • Access to a particular third-party application or service provider deemed noncritical is impacted 	<ul style="list-style-type: none"> • Service is down or unavailable • Critical features or functionality is unavailable or inaccessible, resulting in total disruption of work or critical business impact • Service crashes or hangs indefinitely causing unacceptable or indefinite delays for resources or response • Data is corrupted or lost and must be restored from backup

3. SUPPORT AVAILABILITY. Siteimprove has regional support centers servicing the Americas, EMEA and APAC. Open hours for these regional support centers are as follows.

- Americas Support Center - Minneapolis, MN, USA
Weekdays 8:00 a.m. to 5:00 p.m. – Central Standard Time (CST/CDT) -0600 UTC excluding the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, Day after Christmas, New Year's Eve
- EMEA Support Center - Copenhagen, Denmark
Weekdays 8:00 a.m. to 5:00 p.m. – Central European Time (CET/CEST) +0100 UTC excluding Danish public holidays
- APAC Support Center - Sydney, NSW, Australia
Weekdays 8:00 a.m. to 5:00 p.m. – Australian Eastern Standard Time (AEST/AEDT) +1000 UTC excluding New South Wales national and regional public holidays

4. BUSINESS DAYS. "Business Days" are defined as the days on which Customer's regional support center is open for business (see Section 3).

5. SUPPORT CHANGES. Siteimprove has the sole discretion to change the terms and conditions of the Standard Support Plan.

Consent Item E.2.12.
Prepared by Karl Christensen
May 2, 2017

Authorization to Purchase Fresh Produce from
Sunrise Produce for the 2017-18 Fiscal Year

BACKGROUND:

Sunrise Produce was awarded the fresh produce bid for the Child Nutrition Department for school year 2015-16. The contract allowed for up to three years' of renewal. The District renewed for the 2016-17 school year and Administration recommends renewing for the 2017-18 school year. This contract will be in effect from July 1, 2017 - June 30, 2018.

RECOMMENDATION:

It is recommended that the Board of Education authorize renewing of the contract with Sunrise Produce for the purchase of fresh produce for the 2017-18 fiscal year.

This recommendation supports the following District goals:

Learning Environment

Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is approximately \$150,000 for the Child Nutrition Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.12.



April 7, 2017

Cathy Abel
Child Nutrition Director
Santee School District
9880 Riverwalk Drive
Santee, CA 92071

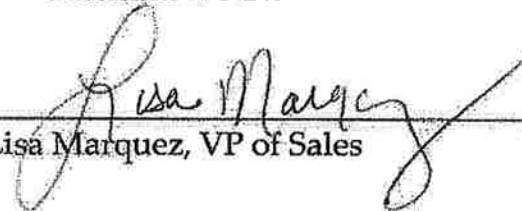
Re: Santee School District Rollover-Fresh Produce Bid #1516-090-02

Congratulations! Sunrise Produce Company is excited to honor your request to rollover your produce agreement for the 2017-2018 school year.

We look forward to another successful year in supporting the Santee SD with all your produce needs. We appreciate your trust and confidence.

Best regards,

Lisa Marquez
Vice President of Sales



Lisa Marquez, VP of Sales

4-7-2017

date:

Cathy Able, Director Child Nutrition Services

date:

Consent Item E.3.1.

Approval of Amended Nonpublic Agency Master Contract Appendix B with ABA Education Foundation for Behavioral Support

Prepared by Dr. Stephanie Pierce
May 2, 2017

BACKGROUND:

ABA Education Foundation provides behavioral support to students with developmental disabilities, autism, other pervasive developmental disorders, and behavior challenges based on the principles of Applied Behavior Analysis (ABA). A master contract was approved on June 7, 2016.

ABA Education foundation has provided intensive support for students with severe behavior needs as an intervention before considering non-public schools. They have also provided extensive training to our administrators, teachers, and instructional assistants in the area of behavior modification.

RECOMMENDATION:

Administration recommends the Board of Education approve an increase of \$30,000 for services with ABA for behavioral support through June 30, 2017. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The estimated cost for behavioral support through ABA Education Foundation for the 2016-17 school year should not exceed \$100,000. The hourly rate is \$75 per hour.

STUDENT ACHIEVEMENT:

Some students require behavioral support to increase student learning and appropriate interpersonal relationships.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Consent Item E.3.2. Approval of Appointment for Representative to the Community Advisory Committee (CAC), East County Special Education Local Plan Area (SELPA)

Prepared by Dr. Stephanie Pierce
May 2, 2017

BACKGROUND:

In accordance with the East County Special Education Local Plan Area (SELPA), the Santee Board of Education appoints up to three members to serve two-year terms on the Community Advisory Committee (CAC). This committee serves as an advisory body to the East County SELPA. Laura Barker, parent of a special education student attending Cajon Park School, has been serving as our parent representative since 2008. Ms. Barker has volunteered to continue serving as our parent representative for the 2017-2018 and 2018-2019 school years. Administration continues to seek additional volunteers to serve as district representatives for this committee.

RECOMMENDATION:

Administration recommends the appointment of Laura Barker to serve as the Santee School District parent representative to the CAC for the 2017-2018 and 2018-2019 school years.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT

There is no fiscal impact.

STUDENT ACHIEVEMENT

CAC committee members advise the East County SELPA on issues that can improve special education student performance.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Buntin, Amy	Hill Creek	V-05	Family Care	Approve	04-24-17 to 06-13-17
2. Garcia, Kristi	Rio Seco	V-16	Medical	Deny	04-06-17 to 06-13-17
3. Ryan, Lisa	Long-Term LOA		Family Care	Approve	08-21-17 to 06-12-18

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Block, Staci	Education Resource Center	V-05	Accepted outside employment	04-08-17
2. Millum, Linda	Sycamore Canyon	VI-30	Retirement	07-22-17
3. Strickland, Richard	Rio Seco	III-12	Retirement	06-14-17

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Brogren, Victoria	Rio Seco	Instructional Assistant, Special Ed II 21 A / 4.5 hrs	\$0.00	\$1,522.68	03-31-17
2. Dias, Maria (replacing Excel Matias)	Carlton Oaks / Carlton Hills	Instructional Assistant, Limited English Proficient Services 20 A / 3.5 hrs	\$0.00	\$1,128.31	04-05-17
3. Kaszycki, Julia	Hill Creek	Campus Aide CA A / 2.0 hrs	\$0.00	\$455.00	04-07-17

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

Classified Staff - continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Bryant, Kelsey (replacing Lucia Devine)	Sycamore Canyon	Early Childhood Assistant II 18 C / 3.75 hrs / 12 mos to Early Childhood Assistant II 18 C / 3.75 hrs / 9 mos	\$1,209.03	\$1,209.03	04-24-17
2. Ciaccio, Anthony	Transportation	Van Driver 22 A / 5.6 hrs to Bus Driver I 25 A / 6.0 hrs	\$1,993.60	\$2,477.25	03-31-17
3. Davidson, Karina	Cajon Park	Campus Aide CA E / 2.0 hrs to CA E / 2.75 hrs	\$552.93	\$760.39	03-31-17
4. De Fazio, Litia (replacing Felicia Jarrell)	Carlton Oaks to <i>Chet F. Harritt</i>	Project SAFE Assistant 17 A / 3.75 hrs to Out of School Time Group Leader 19.5 A / 5.75 hrs	\$967.85	\$1,811.37	04-24-17
5. Fazekas, Abby (replacing Mary Gatavasky)	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.0 hrs to Instructional Media Technician 26 A / 3.0 hrs	\$1,015.12	\$1,299.37	04-24-17
6. Graham, Robert (replacing Richard Spangler)	PRIDE Academy to <i>Chet F. Harritt</i>	Custodian II 23 A / 4.0 hrs to 23 A / 6.0 hrs	\$1,495.50	\$2,243.25	04-17-17
7. Phillips, Debra	Sycamore Canyon	Health Clerk / Student Attendance Clerk 23.5 E / 6.0 hrs 22 E / 1.0 hr to Health Clerk 23.5 / 6.0 hrs	\$3,704.24	\$3,246.84	05-15-17

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date
1. Roche, Theresa	Hill Creek	Out of School Time Site Lead 22 E / 6.0 hrs	Personal	Approve	05-08-17 to 05-12-17

L. Resignations:

Employee	Location	Position	Reason	Effective Date

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date
1. Mustafa, Summaya	Hill Creek	Early Childhood Assistant II / 18 A / 3.5 hrs	05-02-17

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

Consent Item E.4.2.
Prepared by Tim Larson
May 2, 2017

Approval of Shared Classroom Teaching
Assignments for 2017-2018

BACKGROUND:

The following employees request shared classroom teaching assignments for the 2017-2018 school year pursuant to Article XIV, of the Successor Agreement between Santee School District and Santee Teachers Association:

Employees	School Site
Lori Powell 80%	Cajon Park
Alison Azzarella 20%	
TBD / Kasey Rutherford 50%	Cajon Park
Erica Trafton 50%	Cajon Park
Jaimie Knudson 50%	
Trisha Best 80%	Chet F. Harritt
Marlena Sanders 20%	
Tara O'Connell 50%	PRIDE Academy
Shawna Rosa 50%	

RECOMMENDATION:

It is recommended that the Board of Education approve the shared classroom teaching assignments for the 2017-2018 school year.

FISCAL IMPACT:

Shared contracts may minimize the annual cost to the general fund by reducing full-time employees currently paid on the high end of the salary schedule.

STUDENT ACHIEVEMENT IMPACT:

There can be many benefits to having two teachers in a classroom who consistently plan instruction for students.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

BACKGROUND:

Each year during summer break, the Out-of-School Time (OST) and YALE Programs extend their hours of operation to accommodate the needs of our students and community. The program is at only some of the schools during the break. Therefore, it is necessary to have Movers and Movers/Delivery Drivers to accommodate the move of their equipment and supplies from all sites to the assigned schools for the summer programs.

Included as part of the programs are multiple field trips. Therefore, as a safety precaution, there is the need for additional staff to supervise student field trips during the period of June 19 – August 18, 2017. Additional staff may be required on a daily basis due to fluctuating enrollment.

RECOMMENDATION:

It is recommended that the Board of Education approve short term employment for the following positions:

- Two (2) Mover/Delivery Drivers up to eight (8) hours per day as needed, per person; for two (2) days during the period of June 16 through August 18, 2017
- Two (2) Movers up to eight (8) hours per day as needed, per person; for two (2) days during the period of June 16 through August 18, 2017
- Sixteen (16) Project SAFE Assistant positions up to eight (8) hours per day as needed, per person; (12) for field trips and (6) for daily staffing during the period of June 19 – August 18, 2017
- Six (6) Early Childhood Group Leader I and four (4) Early Childhood Assistant II positions for up to eight (8) hours per day as needed, per person; (2) of each for field trips and (4) Early Childhood Group Leader I and (2) Early Childhood Assistant II for daily staffing during the period of June 19 – August 18, 2017

FISCAL IMPACT:

The cost to employ the short term positions will be paid from the fee-based OST program.

STUDENT ACHIEVEMENT IMPACT:

The additional cost will be paid from the fee-based OST program.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.3.

Consent Item E.4.4. Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children's Hospital, San Diego

Prepared by Tim Larson
May 2, 2017

BACKGROUND:

State law requires that school districts conduct both near and far vision, colorblindness, hearing, and scoliosis screenings of all students at specified grade levels. In past years, the District has contracted Rady Children's Hospital, San Diego to perform this screening service. The current agreement with the Hospital ends on June 30, 2017. The District receives excellent service from the Hospital.

Current District nursing staff would be unable to conduct the volume of mandated student health screenings required in addition to their current District duties.

It has previously been determined that Rady Children's Hospital is the only organization interested and capable of providing this service.

RECOMMENDATION:

It is recommended that the Board of Education approve the Agreement with Rady Children's Hospital for conducting mandated, student health screenings for the 2017-18 school year.

FISCAL IMPACT:

Cost per student per screening, as indicated in attached agreement, is charged to the General Fund. The maximum annual cost will depend on the actual number of students screened. In 2016-2017, the service cost was approximately \$32,300. It is anticipated that the cost for 2017-2018 will be approximately \$34,000.

STUDENT ACHIEVEMENT IMPACT:

Students must be healthy to learn optimally. This program helps assure that student health problems are identified early and appropriate referrals are communicated to parents and medical professionals.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.4.



April 17, 2017

Santee School District
Tim Larson, Asst. Superintendent, Pupil Services
9625 Cuyamaca Street
Santee, CA 92071

Dear Tim,

Another school year has ended and I would like to thank you for contracting with Rady Children's Hospital - San Diego to provide the mandated screenings for your district. Your support of the Screening Program is greatly appreciated.

The attached rate sheet provides the 2017-2018 rates, including the per-screening cost and the hourly rate.

If you have questions or would like to meet with me to discuss these changes or any other screening issues, please call me. I can be reached at 858-966-7542. My email address is dchase@rchsd.org.

If the rates and terms are acceptable to you, please sign and return this letter to me. Confirmation of our engagement is appreciated so I may plan for staffing.

Again thank you for allowing Rady Children's Hospital - San Diego to assist your district in providing mandated screening services.

Sincerely,

Diana Chase, FNP
Supervisor, Government Affairs and School Health

Agreed and Accepted:

By: _____

Date: _____

Title: _____

Santee School District
2017-2018 School Screening Services Rates

School Screening Services	Rate*
Initial screening of threshold of hearing:	\$3.00
Initial screening of far vision:	\$3.00
Initial screening of near vision:	\$3.00
Initial screening of color perception:	\$3.00
Initial screening of difficult to test students/per screening:	\$6.50
Rescreens of hearing, vision, and color/Hourly rate-per screener:	\$70.50
Scoliosis initial and rescreens/Hourly rate-per screener:	\$70.50
Initial screening or retest of hearing or vision for Special Education students/Hourly rate-per screener:	\$70.50
School Nurse Hourly Rate (special education, IEP's, etc.):	\$70.50

**All rates are per screening unless otherwise indicated.*

Rady Children's Hospital – San Diego (“Children’s”) will provide:

- Assurance that all personnel who provide the screening services have the necessary licensure and credentials, annual TB screening, and clearance of a criminal background check
- Equipment necessary for testing, including disposable eye covers for vision screening.
- Documentation of results on A – Z class lists and a complete tally for each screening date in a format that can be translated for state reports.
- Staff to provide rescreens for students that fail initial screening.
- Monthly invoicing that includes itemization of screenings provided. Payment is due within thirty (30) days of receipt of the invoice.

Santee School District (“District”) will provide:

- The start time for each school in the district.
- The number of students enrolled in each grade to be screened at each school.
- The schedule for the students for each day of screening.
- **A – Z class lists** for **each** screener on the day of screening.
- **Adequate and appropriate space** for the screenings.
- Tables, chairs, and easy access to electrical outlets.
- **Appropriate individuals** to assist with the supervision of students being brought to the screening, during the screening, and return to class.

Compliance with Laws Governing Confidentiality and Privacy. DISTRICT acknowledges that CHILDREN'S is a Covered Entity as defined by the Health Insurance Portability and Accountability Act of 1996 (42 U.S.C. 1320d-1329d-8; 42 U.S.C. 1320d-2) ("HIPAA") and regulations promulgated thereunder ("HIPAA Regulations"). CHILDREN'S and DISTRICT shall use reasonable efforts to preserve the confidentiality of Protected Health Information, as that term is defined by HIPAA Regulations. DISTRICT acknowledges and agrees that CHILDREN'S is permitted to use and disclose such information to the extent that such use and disclosure is required or permitted by HIPAA, HIPAA Regulations and applicable state laws. DISTRICT and CHILDREN'S shall amend this Agreement as necessary to comply with any amendments to such laws or regulations and to comply with any regulations promulgated pursuant to such laws.

Liability. The parties shall indemnify, defend, and hold each other harmless against any loss, cost, damage, liability, action, claims, cause of action, allegation, order, judgment, settlement, obligation or expense (including court costs, attorney's and consultant's fees) incurred by a party because of the negligent and/or unintentional acts or omissions of the other party, its employees, agents, and/or representatives.

BACKGROUND:

Santee School District identified the Core Module Modules of the California Healthy Kids Survey (CHKS) as a way to identify the school climate at all our sites and compare that data with statewide data. We need to add 5th grade to this process to get a better perspective on school climate. The CHKS is usually taken in the spring every two years and gives the District and schools sites a great deal of information to help us address students' perceptions of school climate. The survey has already been completed for 7th grade at all sites.

The following are key elements of the implementation plan for survey administration:

1. The CHKS will be administered between April and June 2017.
2. Parents and students will be informed that student participation is voluntary and that CHKS questions may be viewed in the school office and on the District website.
3. All 5th grade parents will have active parent participation in order to participate.
4. Individual student responses recorded on the answer sheet are anonymous; no student names are recorded on survey documents and no student names are submitted to the scoring service.
5. The core module will be administered to 5th graders with parent permission. These sections survey students about resiliency; school climate; alcohol, tobacco, other drugs; physical wellness; violence and school safety

RECOMMENDATION:

It is recommended that the Board of Education approve the implementation plan for the California Healthy Kids Survey to support valuable data collection for grant requirements as well as the questions and modules included in the implementation plan.

FISCAL IMPACT:

Cost to complete the survey will be minimal. DODEA will fund the cost of Chet F. Harritt and PRIDE Academy. All other sites will be funded through the district TUPE grant funds.

STUDENT ACHIEVEMENT:

The California Healthy Kids Survey will yield important data about student knowledge and beliefs concerning personal health and resiliency for use in policy and program development. Student data from CHKS has been used in writing and securing past Federal and State grants.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.5.

Consent Item E.4.6. Adoption of Resolution No. 1617-42 to Eliminate / Layoff Classified Non-Management Positions

Prepared by Tim Larson
May 2, 2017

BACKGROUND:

Due to the promotion of two (2) 8th grade students requiring 1:1 assistance, two (2) Instructional Assistant, Special Education II positions will no longer be necessary for the 2017-2018 school year.

It is possible that all employees affected by this action will receive an offer of employment in lieu of layoff. However, any employee laid off or reduced in hours will receive a 60-day notice of layoff and be placed on a reemployment list for no less than 39-months.

In addition, after reviewing staffing needs, the Child Nutrition Services department has determined that a vacant Food Service Worker I-A position at PRIDE Academy School is no longer required. The position was recently vacated after the employee filling the position was promoted to another position within the District.

RECOMMENDATION:

It is recommended that the Board of Education approve to layoff / eliminate positions and serve the 60-day notification for of the following positions effective May 3, 2017:

- Two (2) 6.0-hour Instructional Assistant, Special Education II positions at Carlton Hills and Cajon Park Schools
- One (1) 2.75-hour vacant Food Service Worker I-A position at PRIDE Academy School

FISCAL IMPACT:

The savings for eliminating two Instructional Assistant, Special Education II positions will be \$71,995. The savings for eliminating one Food Service Worker I-A position will be \$9,130.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.6.

SANTEE SCHOOL DISTRICT
Resolution No. 1617-42

ELIMINATE AND LAYOFF OF
CLASSIFIED NON-MANAGEMENT POSITIONS

WHEREAS, administration is recommending that two (2) Instructional Assistant, Special Education II positions be eliminated due to the promotion of two (2) 8th grade students requiring 1:1 assistance at Carlton Hills and Cajon Park School; and

WHEREAS, the Governing Board has determined that a vacant Food Service Worker I-A position at PRIDE Academy School be eliminated;

NOW, THEREFORE, BE IT RESOLVED that as of the 2nd day of May 2017, the Governing Board of Santee School District approved to layoff and eliminate the following positions and serve the 60-day notification effective May 3, 2017:

- Two (2) 6.0-hour Instructional Assistant, Special Education II positions at Carlton Hills and Cajon Park Schools
- One (1) 2.75-hour vacant Food Service Worker I-A position at PRIDE Academy School

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 2nd day of May 2017, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 5/2/17

Clerk, Board of Education

Consent Item E.4.7. Approval to Submit Proposal to Department of Defense Military Connected Local Educational Agencies for Academic and Support Programs (MCASP)

Prepared by Tim Larson
May 2, 2017

BACKGROUND:

The US Department of Defense Education Activity (DODEA) has issued a request for proposal for Military-Connected Local Educational Agencies for Academic and Support Programs (MCASP). This grant provides resources to military-connected school districts to ease the challenges military students face, support the social and emotional needs of students, or improve academics. It is available to schools who have at least 15% military dependent enrollment. Thirty million dollars are set aside this year to fund these grants.

Santee School District has 10.1% documented military-connected students and three school sites that have over 16% military-connected students. Those schools are Chet F. Harritt, PRIDE Academy and Sycamore Canyon. Because there are over 270 military-connected students at these three sites, Santee is eligible to apply for a \$500,000 grant.

There are two potential priorities for this grant: career and college readiness and social emotional wellbeing. In meeting with site administrators, we selected goals from both priority areas. The first year of the grant is to be a planning year with an additional 4 years for implementation. The proposed grant is called Santee Ready for Life (SRL)

The proposed project for CFH, PRIDE, and SC has three goals:

1. By May 2022, 55% of military dependent students in Grades 4-8 will meet or be above standard for problem solving/critical thinking math claim at all three sites as measured by CAASPP.
2. By May 2022, at least 75% of all military students in grades K-2 will have received social emotional support as classroom lessons, small group, or family.
3. By May 2022, at least 85% of all military students in grades 3-8 will have received social emotional support as classroom lessons, small group, or family.

Military dependent students have specific challenges at school. They have more exposure from a parent with PTSD or brain injuries and that can produce trauma for the students. They often miss a parent for six months to a year at a time. They change schools more frequently than other students and may miss the critical thinking and social structure that is offered at the school.

The goals for SRL are designed to focus on developing strategies to teach and support these students. They will teach military students to become aware of their social emotional needs, learn self-regulation, and apply problem solving strategies both in and out of the classroom.

Here are some of the activities and strategies included in Santee Ready for Life:

- Provide professional development for teachers on teaching critical thinking/problem solving, trauma and its effect on military students, teaching self-regulation, and brain development to students.
- Offer teacher stipends to develop additional resources and training for instructional aides, volunteers and parents, to augment curriculum and provide other ways to support critical thinking, self-regulation, and problem solving.
- Provide materials and equipment to enhance the learning environment including materials for project based problem solving such building a computer, gardening, cool down kits.
- Organize field trips for each grade level that expose students to college and career options such as SDSU, USD, Qualcomm, Navy Base San Diego, etc.
- Provide enrichment in and out of school to increase connection to college and career.
- Require outside evaluation.
- Require travel for DODEA.

The program will be administered by the District military liaison and school principals.

RECOMMENDATION:

It is recommended that the Board of Education submit a DODEA MCASP grant for Chet F. Harritt, PRIDE Academy and Sycamore Canyon schools.

FISCAL IMPACT:

This grant provides \$500,000 for the planning and implementation of the program for five years. The grant does not allow any funding to be spent on indirect or administration items. The grant requires that no more than 25% be spent on full-time staff salaries.

STUDENT ACHIEVEMENT:

By linking support and services to parents, schools will be able to more effectively provide education and support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.7.

Santee School District: Grant Application Checklist

Date	School/Department	School Sites Participating	Responsible Staff Member	Grantor (Entity Providing Grant)	Grant Title	Deadline for Application	Total Grant Amount
3/20/17	Pupil Services for	Chet F. Harritt PRIDE Academy Sycamore Canyon	Meredith Riffel	Department of Defense Educational Activities	MCASP	May 3, 2017	\$500,000

Category	Factor	Question	Response
FISCAL	Budget Impact	If multiple year grant, how much is to be distributed each year?	5 years, first year planning with rest split across 4 remaining years
		When will the grant start and when will it end?	August, 2017 – July 31, 2022
		When must the grant funds be fully expended?	July 2022 or apply for extension?
		What percentage of the total grant amount will be used to pay for existing expenditures already budgeted or planned for, if any?	Not much because of planning year for year 1. Other years may cover professional development, enrichment related to goals for each site.
		What percentage of the total grant amount will be used to pay for new expenditures not previously budgeted or planned for? What change in services will be necessary for the expenditures?	Staff training at selected schools on trauma informed practices. Teacher stipends for participation in additional support. Potential part-time counseling
		Will the grant require hiring additional staff? Describe the staffing requirements.	Possibly or contractors. Best case scenario is having counseling staff to provide the social emotional support beyond what is currently available at site. \$125,000 can be set aside for this purpose over 4 years.
		How much of the grant budget is paying for on-going expenditures (those that will continue over more than 1 year)?	Unsure
		What is the amount/percentage of matching funds or in-kind services that must be provided by the District, if any?	None, however, the grant requires a .5FTE project director and Collaborative Coordinator will assume that role at present.

Santee School District: Grant Application Checklist

<u>Category</u>	<u>Factor</u>	<u>Question</u>	<u>Response</u>
		What is the amount/percentage of matching funds or in-kind services that will require new expenditures not previously budgeted or planned for? Describe.	None, no match required.
		Are there requirements or expectations for the school or District to continue the services, program, or project paid for by the grant after the grant expires? If so, describe and quantify the potential costs to be continued past the grant period.	Not necessarily, however, if this works as we expect it will, it will change the way we think about social emotional support and school climate
	Indirect Costs	Does the grant allow indirect costs to be charged? If so, at what rate?	Yes, 5% with some limitations
	Cash Flow	How are grant funds paid to the school or District: up-front, pre-determined apportionment schedule, reimbursement for costs incurred, other method (describe)?	Reimbursed for expenses. Can be downloaded monthly.
ADMINISTRATION	Structure	Is the school or District planning to apply as a single applicant or combined with other entities in a consortium type arrangement?	Single applicant
	Fiscal Oversight	If multiple entities are applying together, will the District be the fiscal agent responsible for distributing funds and obtaining necessary expenditure reports from other entities? Describe the duties and requirements of the fiscal agent and benefits derived by the District.	3x/year reporting for program, yearly evaluation, and yearly fiscal (SF 425). Fiscal due October 31 st of each year.
	Program Oversight	If multiple entities are applying together, will the District be responsible for overseeing program implementation and obtaining reports from other entities? Describe the duties and requirements of the program agent and benefits derived by the District.	Not applicable
	Expenditure Reports	What are the types, frequency, depth, and content of expenditure reports required to be submitted?	Yearly report and some information/justification for each download of funds
	Program Reports	What are the types, frequency, depth, and content of program reports required to be submitted?	3 times each year. 1/31, 7/31, 10/31 requires an outside evaluator

Santee School District: Grant Application Checklist

Category	Factor	Question	Response
PROGRAM IMPLEMENTATION AND MONITORING	Purpose of Grant Funds	What are the grant funds to be used for? Describe the services, project, additional staff, and/or program(s) to be provided by the grant funds.	Focus is on: College and Career Readiness and Social Emotional Support for military dependent students. Requires professional development for faculty in these areas. Offers enrichment and ways to help students connect better to school
	Vision and Goal Alignment	How will the grant align with the District's or school's vision and goals?	The areas of LCAP (D&C) that this grant addresses are: D-Increasing services to support the social, and emotional well-being of students and C-Engage students and create a passion for learning.
	Interest	What efforts have been made to inform the recipient schools and groups of the grant and services or goods to be provided and what is their level of interest and enthusiasm?	Met with administrators from all three sites to plan goal areas. Conducting student focus groups at all sites and principals will seek staff participation. Everyone is very enthusiastic about these goal areas.
	Outcomes	What are the outcomes or results expected by the grantor and/or District?	Increase in student attendance and connection to school. Increase academic outcomes for student because of increased connection and support.
	Program Evaluation	How will the program, project or services be evaluated for implementation and effectiveness by the grantor and/or District?	Complete matrix will be developed during the planning year by outside evaluator, Tricia Hodge with input from Assessment and Site Administrators
	Other Impacts and Benefits	What other impacts to the District's operations and programs are probable and what other benefits will be derived by the District?	The benefit is to see attendance improve, habitual attendance decrease and add additional ADA to district.

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Executive Council Member Approval	Approval Date	Board Authorization Date

INSTRUCTIONS:

Santee School District: Grant Application Checklist

- 1) Complete the Grant Application Checklist and Checklist for Donations, Gifts, Grants, and Bequests (Board Policy 3290 Exhibit) and submit both to Business Services prior to submitting application. Enter N/A for any questions that are not applicable.
- 2) Grants of \$10,000 or more require Board authorization prior to submission. Allow at least 3 weeks to complete this process.
- 3) Do not apply until approval is received from Executive Council.
- 4) Grants received with a value over \$50 must be accepted by the Board prior to expenditure/use.

Item F. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item F.1.1.

Middle School Elective Application:
Pepper Drive School

Prepared by Dr. Stephanie Pierce
May 2, 2017

BACKGROUND:

Legislation enacting the Local Control Funding Formula requires school districts to develop and adopt a three-year Local Control Accountability Plan (LCAP) and to update the plan every year. The LCAP is a strategic planning instrument involving significant engagement of stakeholders to inform decision-making for the formation of Goals and Action Steps. These Goals and Action Steps are to increase or improve services for all students.

One approved LCAP Goal and Action Step expands elective course offerings such as coding, visual and performing arts, and STEM (Science, Technology, Engineering, and Mathematics) related opportunities for middle school students.

This evening, Ted Hooks, Principal at Pepper Drive School, will be presenting Pepper Drive's middle school elective application for programs and expenses beginning this school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the application for electives funding for Pepper Drive School.

This recommendation supports the following District goals:

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Pepper Drive's total allocation for middle school electives from LCFF funding is \$60,000. Annual ongoing site contribution from Pepper Drive is estimated to be \$10,000.00 per year.

The chart below details the budget for Pepper Drive's middle school electives.

Elective	Item	Cost	Qty	Total Cost
Leadership				
	Laptops	\$945.00	3	\$2,835.00
		<i>subtotal</i>		\$2,835.00
Performing Arts				
	Microphones	\$2,000.00	1	\$2,000.00
	Pipe and Drape	\$2,000.00	kit	\$2,000.00
	Printed Resources	\$800.00	1	\$800.00
	Stage Materials	\$2,000.00	assorted	\$2,000.00
		<i>subtotal</i>		\$6,800.00
Robotics/Coding				
	Cart	\$1,927.80	1	\$1,927.80
	Laptops	\$945.00	40	\$37,800.00
	Makey Makey STEM kits	\$599.95	2	\$1,199.90
	Lego Mindstorm kits	\$999.95	4	\$3,999.80
		<i>subtotal</i>		\$44,927.50
Visual Arts				
	Nikon Coolpix L340 Cameras	\$185.00	12	\$2,220.00
	SDHC Cards	\$12.00	12	\$144.00
	Camera Cases	\$12.00	12	\$144.00
	Photo Printers	\$464.75	2	\$929.50
	Art Supplies	\$2,000.00	1	\$2,000.00
		<i>subtotal</i>		\$5,437.50
		TOTAL		\$60,000.00

STUDENT ACHIEVEMENT IMPACT:

Elective course offerings designed to expand student knowledge and skills in California State Standards and 21st Century Skills will increase student college and career readiness.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

Discussion and/or Action Item F.2.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
May 2, 2017

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period March 1 through March 31, 2017 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$11,566,805; cash receipts of \$5,847,203; and disbursements of \$5,958,153 are reflected for the period of March 1, through March 31, 2017 resulting in an ending cash balance of \$11,455,855 as of March 31, 2017.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.1.

Monthly Financial Report - March

1

CASH REPORT FOR MARCH

		Actual	Projected*
Beginning Cash Balance as of March 1, 2017		\$11,566,805	\$13,535,747
INCOME			
A. Local Control Funding Formula			
State Aid	\$ 2,591,525		
EPA Funding	2,301,798		
		4,893,323	
B. Federal Income			
Federal Funding	<u>505,971</u>		
		505,971	
C. State Income			
Unrestricted State Funding	<u>-</u>		
		-	
D. Local Income			
Other Local Income	130,173		
Spec Ed	<u>245,460</u>		
		375,633	
E. Due to/Due from other funds		72,276	
F. Debt Proceeds		-	
TOTAL INCOME		\$5,847,203	\$5,809,172
Beginning Balance Plus Income		\$17,414,008	\$19,344,919
DISBURSEMENTS			
G. Commercial Warrants	\$ 653,627		
H. Salary and Benefits	4,699,076		
I. Other Outgo	590,450		
J. Interfund Borrowing Out	15,000		
K. Budget Adjustments	<u>-</u>		
TOTAL DISBURSEMENTS		\$5,958,153	\$5,908,695
Ending Cash Balance as of February 28, 2017		\$11,455,855	\$13,436,224

* Based on Cash Flow Projection at Second Interim FY 2016-17

**Budget Revisions
Through March 31, 2017
2016-17 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	12,665,955	966,446	13,632,401
Estimated Income	47,431,748	15,213,969	62,645,717
Estimated Expenditures	49,888,133	15,841,881	65,730,014
Change in Fund Balance	(2,456,385)	(627,912)	(3,084,297)
Projected Ending Fund Balance	10,209,570	338,534	10,548,104
Less: Restricted Program Carryovers	-	338,534	338,534
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	54,828	-	54,828
Less: Assigned Vacation Carryover	251,095	-	251,095
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,971,900	-	1,971,900
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	7,535,878	-	7,535,878
Fund 17 Projected End of Year Balance	2,926,919	-	2,926,919
Projected Reserves	12,434,697	-	12,434,697
	<u>March</u>	<u>February</u>	
Projected Reserve % 2016-17¹	18.92%	18.83%	
Projected Reserve % 2017-18²	15.67%	15.67%	
Projected Reserve % 2018-19²	9.32%	9.32%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 2nd Interim- January 2017²

Discussion and/or Action Item F.3.1.

Approval of Declaration of Need for Fully Qualified Educators

Prepared by Tim Larson
May 2, 2017

BACKGROUND:

In the past, requests for emergency certification required individual statements of need which were signed by the Superintendent and approved by the Commission on Teacher Credentialing. Effective July 1, 1994, legislation altered the method by which districts declare the need for utilization of individuals on emergency certification. By submitting an annual declaration, the district is certifying that a diligent search to recruit a fully prepared teacher for the assignment(s) was made, and that if a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority requirements stated in the declaration. Approval of the attached declaration will meet this requirement.

RECOMMENDATION:

It is recommended that the Board of Education approve the Declaration of Need for Fully Qualified Educators.

FISCAL IMPACT:

This is a personnel item and does not have an impact on the general fund.

STUDENT ACHIEVEMENT IMPACT:

Providing qualified educators is essential for student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.3.1.



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2017-2018

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Santee School District District CDS Code: 68361

Name of County: San Diego County CDS Code: 37

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 02 / 17 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2018.

Submitted by (Superintendent, Board Secretary, or Designee):

Tim Larson Asst. Supt. Human Resources
Name Signature Title

619-258-2305 619-258-2311 _____
Fax Number Telephone Number Date

9625 Cuyamaca Street, Santee, CA 92071
Mailing Address

tim.larson@santeesd.net
E-mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Tim Larson		Asst. Supt. Human Resources
<i>Name</i>	<i>Signature</i>	<i>Title</i>
619-258-2305	619-258-2311	
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
9625 Cuyamaca Street, Santee, CA 92071		
<i>Mailing Address</i>		
tim.larson@santeesd.net		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	4 _____
Bilingual Authorization (applicant already holds teaching credential)	_____ _____
List target language(s) for bilingual authorization: _____	
Resource Specialist	3 _____
Teacher Librarian Services	_____ _____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	2
Special Education	5
TOTAL	7

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? ³ _____

If yes, list each college or university with which you participate in an internship program.
 National University, Brandman University, California State University San Marcos,
 San Diego State University, Point Loma Nazarene

If no, explain why you do not participate in an internship program.

Item G. BOARD POLICIES AND BYLAWS

Agenda Item G.

Board Policies and Bylaws Item G.1.1. First Reading: New Board Policy and Revised Administrative Regulation 5111.1, District Residency

Prepared by Dr. Stephanie Pierce
May 2, 2017

BACKGROUND:

Attached is new BP 5111.1 and revised AR 5111.1, District Residency, based upon California School Board Association’s (CSBA) sample Board Policies and Regulations. The policy and administrative regulation address the criteria for establishing district residency for student enrollment, verification and investigation of residency and appeal process for enrollment denial.

RECOMMENDATIONS:

This evening administration is presenting new Board Policy and revised Administrative Regulations 5111.1, District Residency, for a first reading. No action is requested at this time.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this policy and administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

An enrollment process ensures students the opportunity to engage in learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.1.

DISTRICT RESIDENCY

The Governing Board desires to admit all students who reside within district boundaries or who fulfill the district residency requirements through other means as allowed by law. The Superintendent or designee shall develop procedures to facilitate the receipt and verification of students' proof of residency.

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance.

The Superintendent or designee shall require parents/guardians to provide documentation of the student's residency upon admission to a district school. A copy of the document or written statement offered as verification of residency shall be maintained in the student's mandatory permanent record.

When establishing a student's residency for enrollment purposes, the Superintendent or designee shall not inquire into a student's citizenship or immigration status.

A student's enrollment may be denied when the submitted documentation is insufficient to establish district residency. In any such case, the Superintendent or designee shall notify the parent/guardian in writing, including specific reasons for the denial.

Investigation of Residency

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets district residency requirements. An investigation may be initiated when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency.

The Superintendent or designee may assign a trained district employee to conduct the investigation. The investigation may include the examination of records, including public records, and/or interviews of persons who may have knowledge of the student's residency.

If necessary, the Superintendent or designee may employ the services of a private investigator to conduct the investigation. Before hiring a private investigator, the Superintendent or designee shall make other reasonable efforts to determine whether the student resides in the district.

The investigation shall not include the surreptitious collection of photographic or videographic images of persons or places subject to the investigation. However, the use of technology is not prohibited if done in open and public view.

DISTRICT RESIDENCY (continued)

Any employee or contractor engaged in the investigation shall truthfully identify himself/herself as an investigator to individuals contacted or interviewed during the course of the investigation.

Appeal of Enrollment Denial

If the Superintendent or designee, upon investigation, determines that a student does not meet district residency requirements and denies the student's enrollment in the district, he/she shall provide the student's parent/guardian an opportunity to appeal that determination.

The Superintendent or designee shall send the student's parent/guardian written notice specifying the basis for the district's determination. This notice shall also inform the parent/guardian that he/she may, within 10 school days, appeal the decision and provide new evidence of residency.

The burden shall be on the parent/guardian to show why the district's determination to deny enrollment should be overruled.

A student who is currently enrolled in the district shall be allowed to remain in attendance at his/her school pending the results of the appeal. A student who is not currently enrolled in the district shall not be permitted to attend any district school unless his/her appeal is successful.

In an appeal to the Superintendent of a determination that district residency requirements were not met, the Superintendent shall review any evidence provided by the parent/guardian or obtained during the district's investigation and shall make a decision within 10 school days of receipt of the parent/guardian's request for the appeal. The Superintendent's decision shall be final.

DISTRICT RESIDENCY (continued)*Legal Reference:*EDUCATION CODE220 *Prohibition of discrimination*35160.5 *Intradistrict open enrollment*35351 *Assignment of students to particular schools*46600-46611 *Interdistrict attendance permits*48050-48054 *Nonresidents*48200-48208 *Compulsory education law, especially:*48204 *Residency requirements*48204.1-48204.2 *Evidence of residency*48300-48316 *Student attendance alternatives, school district of choice program*48350-48361 *Open Enrollment Act transfers*48645.5 *Former juvenile court school students, enrollment*48852.7 *Education of homeless students; immediate enrollment*48853.5 *Education of foster youth; immediate enrollment*48980 *Notifications at beginning of term*52317 *Regional occupational program, admission of persons including nonresidents*FAMILY CODE6550-6552 *Caregivers*GOVERNMENT CODE6205-6210 *Confidentiality of residence for victims of domestic violence*CODE OF REGULATIONS, TITLE 5432 *Retention of student records*UNITED STATES CODE, TITLE 4211431-11435 *McKinney-Vento Homeless Assistance Act*COURT DECISIONS*Katz v. Los Gatos-Saratoga Joint Union High School District, (2004) 117 Cal.App.4th 47**Management Resources:*CSBA PUBLICATIONS*Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017**Legal Guidance Regarding International Student Exchange Placement Organizations, April 2014*U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS*Fact Sheet: Information on the Rights of All Children to Enroll in School**Dear Colleague Letter: School Enrollment Procedures, May 8, 2014*WEB SITESCSBA: <http://www.csba.org>California Department of Education: <http://www.cde.ca.gov>California Secretary of State, Safe at Home Program: <http://www.sos.ca.gov/safeathome>U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>U.S. Department of Justice: <http://www.justice.gov>Policy
adopted:**SANTEE SCHOOL DISTRICT**
Santee, California

DISTRICT RESIDENCY

Criteria for Residency

A student shall be deemed to have complied with district residency requirements if he/she meets any of the following criteria:

1. The student's parent/guardian resides within district boundaries.
2. The student is placed within district boundaries in a regularly established licensed children's institution, a licensed foster home, or a family home pursuant to a court-ordered commitment or placement.
3. The student ~~has been~~ is admitted through the ~~district's~~ an interdistrict attendance ~~program agreement~~.
4. The student is an emancipated minor residing within district boundaries.
5. The student lives with a caregiving adult within district boundaries and the caregiving adults submits an affidavit to that effect.
6. The student resides in a state hospital located within district boundaries.
7. The student is confined to a hospital or other residential health facility within district boundaries for treatment of a temporary disability.
8. The student's parent/guardian resides outside district boundaries but is employed within district boundaries and lives with the student at the place of employment for a minimum of three days during the school week.
9. The student's parent/guardian, while on active military duty pursuant to an official military order, is transferred or pending transfer to a military installation within district boundaries.

Residency Based on Parent/Guardian Employment

~~In addition, district District residency status may be granted to a student if at least one of his/her parents/guardians is physically employed within district boundaries for a minimum of 10 hours during the school week. No student seeking residency on this basis shall be denied enrollment based on race, ethnicity, sex, parental income, scholastic achievement, or any of the individual characteristics set forth in Education Code 220. However, the Superintendent or designee may deny enrollment into the district if any of the following circumstances is present:~~

1. ~~The additional cost of educating the student would exceed the amount of additional state aid received as a result of the transfer.~~

DISTRICT RESIDENCY (continued)

~~2. Enrollment of the student would adversely affect the district's court-ordered or voluntary desegregation plan as determined by the Governing Board.~~

~~3. Other circumstances exist that are not arbitrary;~~

~~Such circumstances may include, but are not limited to, overcrowding of school facilities at the relevant grade level.~~

~~Once a student establishes residency on this basis, he/she shall not be required to reapply for enrollment in subsequent years. The student may continue to attend school in the district through the highest grade level offered by the district if the parent/guardian so chooses and if at least one parent/guardian of the student continues to be physically employed by an employer situated within district boundaries, subject to the exceptions in items #1-3 above.~~

~~The Superintendent or designee may deny a transfer out of the district by a student whose parent/guardian is employed within the boundaries of another district if the difference between the number of students entering or exiting the district on the basis of parent/guardian employment exceeds the limits prescribed in Education Code 48024.~~

~~District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class.~~

~~The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance.~~

Proof of Residency

~~Prior to admission in district schools, students shall provide proof of residency.~~

~~The Superintendent or designee shall annually verify the student's residency and retain a copy of the document or written statement offered as verification in the student's mandatory permanent record.~~

~~Upon enrollment of a student residing in the home of a caregiving adult within district boundaries, the caregiving adult shall execute, under penalty of perjury, the affidavit specified in Family Code 6552.~~

~~Upon enrollment of a student residing in the home of a caregiving adult within district boundaries, the caregiving adult shall execute, under penalty of perjury, the affidavit specified in Family Code 6552.~~

DISTRICT RESIDENCY (continued)

~~Reasonable evidence~~ Evidence of residency may be established by documentation showing the name and address of the parent/guardian within the district, including, but not limited to, any of the following:

1. Property tax payment receipts
2. Rental property contract, lease, or payment receipts
3. Utility service contract, statement, or payment receipts
4. Pay stub
5. Voter registration
6. Correspondence from a government agency
7. Declaration of residency executed by the student's parent/guardian
8. If the student is an unaccompanied youth as defined in 42 USC 11434a, a declaration of residency executed by the student
9. If the student is residing in the home of a caregiving adult within district boundaries, an affidavit executed by the caregiving adult in accordance with Family Code 6552

~~A parent/guardian seeking residency status on the basis of his/her employment within district boundaries shall submit proof of the employment which may include, but not be limited to, a paycheck stub or letter from his/her employer listing a physical address within district boundaries. Such evidence shall also indicate the number of hours or days per school week that the parent/guardian is employed at that location.~~

~~A parent/guardian who is transferred or pending transfer into a military installation within district boundaries shall provide proof of residence within 10 days after the published arrival date provided on official documentation. For this purpose, he/she may use as his/her address a temporary on-base billeting facility, a purchased or leased home or apartment, or federal government or public-private venture off-base military housing.~~

Any homeless or foster youth or student who has had contact with the juvenile justice system shall be immediately enrolled in school even if he/she is unable to provide proof of residency.

DISTRICT RESIDENCY (continued)

~~If any district employee reasonably believes that the parent/guardian of a student has provided false or unreliable evidence of residency, the Superintendent or designee shall make reasonable efforts to determine that the student meets residency requirements.~~

Safe at Home Program/Confidential Address Program

When a student or parent/guardian participating in the Safe at Home program requests that the district use the substitute address designated by the Secretary of State, the Superintendent or designee may request the actual residence address for the purpose of establishing residency within district boundaries. ~~The Superintendent or designee shall not include the actual address in the student's file or any other public record and~~ but shall instead use the substitute address for all future communications and correspondence and shall not include the actual address in the student's file or any other public record.

~~Admission of Residents of Other States or Countries~~

~~The Superintendent or designee may, with the approval of the County Superintendent of Schools, admit a student living in an adjoining state contiguous with the district, as long as an agreement has been reached with the governing authority of the district in which the student resides and payment is made in accordance with law.~~

~~A student whose actual and legal residence is in a foreign country adjacent to California, regardless of whether or not his/her parents/guardians are citizens of the United States, may be admitted to a district school provided that the student is otherwise eligible for admission to a California district and the student regularly returns within a 24-hour period to the foreign country. As a condition to admittance of such a student, the student's parent/guardian shall agree to pay the district reimbursement of costs in accordance with law.~~

~~Denial or Revocation of Enrollment~~

~~If the Superintendent or designee, upon investigation, determines that a student's enrollment or attempted enrollment is based on false evidence of residency, he/she shall revoke the student's enrollment. Before any such revocation, the parent/guardian shall be sent written notice of the facts leading to the decision. This notice shall state the parent/guardian's right, within 10 school days, to schedule a meeting with a hearing officer to inspect supporting documents, rebut district evidence, question any district witnesses, and present oral and/or documentary evidence, including witnesses, on the student's behalf. For good cause, the hearing officer may extend the meeting date for an additional 10 days to permit the parent/guardian to obtain required documentation.~~

~~If the parent/guardian fails to schedule the above meeting, the student's enrollment shall be revoked 11 school days after the date of the notice.~~

DISTRICT RESIDENCY (continued)

If the above meeting is held, the hearing officer shall prepare a written decision describing his/her findings. If the hearing officer's decision is upheld, the parent/guardian shall be informed of his/her right to appeal to the Governing Board within 10 days.

A parent/guardian who appeals to the Board shall have the right to have a representative present and to rebut district evidence, question any district witnesses, and present oral and/or documentary evidence, including witnesses, on the student's behalf. Except in cases where good cause is shown, the Board shall not reopen the record to consider evidence or argument which was not presented to the hearing officer. The student may continue to attend school during the period of the appeal.

The Board's decision shall be final.

*Legal Reference:*EDUCATION CODE

35351 Assignment of students to particular schools

48050-48054 Nonresidents

48200-48208 Persons included (compulsory education law)

48980 Notifications at beginning of term

52317 ROP, admission of persons including nonresidents to attendance area

FAMILY CODE

6550-6552 Caregivers

GOVERNMENT CODE

6205-6211 Confidentiality of residence for victims of domestic violence

CODE OF REGULATIONS, TITLE 5

432 Varieties of student records

UNCODIFIED STATUTES

AB 687, Ch. 309, Statutes of 1995

COURT DECISIONS*Katz v. Los Gatos-Saratoga Joint Union High School District*, (2004) 117 Cal.App.4th 47*Management Resources:*CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

0303.95 Verification of residency, LO: 1-95

WEB SITESCalifornia Department of Education: <http://www.cde.ca.gov>California Secretary of State, Safe at Home Program: <http://www.ss.ca.gov/safeathome>

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Legal Counsel – Existing Litigation** (Govt. Code § 54956.9)
 - *OAH Case No. 2016040721*
2. **Public Employee Discipline/Dismissal/Release** (Gov't. Code § 54957)
3. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
4. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
5. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Property:
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
6. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items H, I, J, and K.